

2026 (G26) Grants and Cooperative Agreements Program Napa County Sheriff's Office's Preliminary Application Comments

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

Failure by the Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant's final Application.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for Law Enforcement Projects, regulation Section 4970.15.3(b)(1-5).

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment/Trailer requested are not and/or cannot be funded by the Department's Winter Program (commonly referred to as the Snow Grooming Program).

For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow "green sticker" Off-Highway Vehicles are allowed to receive Grant funding.

Applicants are reminded that no Grant funds and/or match can be expended, or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(11).

Law Enforcement: G26-03-35-L01

Need Assessment

- Item #4 – Applicant must further describe vehicles used for patrol with specific details. ROV, Jeep, Pickup Truck, etc.

Needs Enforcement Certification

- #10 – Applicant must describe how it is meeting the law enforcement operational needs (patrol time, staffing levels, education, patrol vehicles, OHV patrol vehicles, call volume, response time, regulatory signage, etc.) of the OHV area's and/or OHV designated routes within its jurisdiction. *PRC § 5090.53. Conditions for Grants or Encumbrance of Funds No funds may be granted or expended pursuant to Section 5090.50, unless all of the following conditions are met:(h) The recipient has included in its application a description of how it is meeting the operations and maintenance needs of any existing off-highway motor vehicle recreation facility under its jurisdiction.

Project Cost Estimate

- Staff #3 “Off -Road EVOC Instructor Course” – Applicant is reminded that Instructor courses (“Train- the-Trainer”) are considered an indirect expense. Applicant must move line item from Staff and to Indirect Expenses.
- Materials / Supplies #3 “Personal Safety Uniform” – Applicant is reminded that patchwork is considered an indirect cost. Applicant must revise line-item cost to remove the patchwork cost and move those costs to the indirect cost category.
- Equipment Use Expense #1 “Fuel” – Applicant may only claim fuel at a per gallon rate, not a per mile rate. Applicant must revise line item to show a per gallon quantity, rate and a UOM of each without increasing the line-item total. Additionally, Applicant is reminded that fuel receipts must be submitted to justify fuel costs.
- Others #5 & 6 “Off – Road EVOC Instructor Course Tuition / Lodging & Food” – Applicant is reminded that Instructor courses (“Train – the – Trainer”) are considered an indirect expense. Applicant must remove line item from Others and add it to Indirect Expenses.
- Indirect Costs #9 “Storage Container” – Applicant must clarify why a storage container for storing the requested ROV in addition to the enclosed travel trailer. Cost seems excessive without further explanation.