

2026 (G26) Grants and Cooperative Agreements Program El Dorado County CAO's Preliminary Application Comments

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

Failure by the Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant's final Application.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for Law Enforcement Projects, regulation Section 4970.15.3(b)(1-5).

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment/Trailer requested are not and/or cannot be funded by the Department's Winter Program (commonly referred to as the Snow Grooming Program).

For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow "green sticker" Off-Highway Vehicles are allowed to receive Grant funding.

Applicants are reminded that no Grant funds and/or match can be expended, or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(11).

General Evaluation Criteria:

- No comment.

Ground Operations: G26-03-06-G01

Project Description – Background

- No comment.

Project Description – Project Description

- No comment.

Project Description – List of Project Deliverables

- #1 – "2. Trail vehicle maintenance" and "4. Winter monitoring" are not eligible activities under Project Deliverable #1, as vehicle maintenance and monitoring do not eligible trail maintenance activities. Applicant must relocate the language related to these activities to Project Deliverable - Other.

Project Description – All Others

- No comment.

Project Cost Estimate

- Staff #1,2, 5, 6 & 8 – The percentage of staff time dedicated to Project Deliverable #1 is unclear. Applicant must clarify within the line item notes what portion of staff time will be specifically dedicated to the maintenance of OHV trails and roads. In addition, Applicant is reminded that monitoring activities should not be included under this Project Deliverable but must instead be listed under Project Deliverable #7 or Project Deliverable – Other.
- Staff #3 "Senior Civil Engineer" – The proposed hourly rate for this position appears excessive when compared to similar Projects and the Applicant's prior year's Application. In addition, it is unclear why the hourly rate for this position differs significantly from the rate reflected in the Applicant's RTP Project, from which the match for this line item is stated to be derived. Applicant must revise the rate to be consistent with the hourly rate reflected in the Applicant's RTP Project.
- Staff #4 "Surveyor's Office GIS Technician" – It is unclear whether the Surveyor's Office rate being claimed for this position reflects the Applicant's actual cost. Applicant must clarify why the rate established by the Surveyor's Office is being utilized in lieu of the position's actual salary rate and demonstrate that the proposed rate does not exceed the Applicant's actual cost.
- Staff #7 "Biologist, Agriculture Department" – The proposed quantity of hours for this position appears excessive relative to the scope of work outlined in the Project Deliverables. Applicant must provide a clear explanation of how the hours were determined, including a detailed breakdown of the precise scope and amount of work to be completed for each associated activity, and demonstrate that the proposed hours are reasonable and proportionate to the Project Deliverables.
- Contracts #3 "ArcGIS Premium License" – Applicant must remove this line item and relocate it to the Indirect Cost category as subscriptions are indirect. In addition, the proposed cost for this line item appears excessive relative to the amount of GIS work to be completed under this Project. As ArcGIS software is likely utilized for activities beyond the scope of this Project, Applicant must

provide a clear explanation of how it will ensure that only the portion of the license cost directly attributable to Project-related activities is being claimed, or proportionally reduce the proposed cost to reflect only the share of use directly associated with the completion of the Project Deliverables.

- Contract #4 "Wentworth Springs Rock Armoring" - Applicant must provide an attached copy of the contract quote to the Final Application.
- Contract #5 "FS Road 14N05 & 14N06 Maintenance" – Compared to like Projects, the cost appears excessive. Applicant must provide details for how the cost was determined. In addition, Applicant must provide an attached copy of the contract quote to the Final Application. Furthermore, Applicant must clarify if the roads are open to OHV users or primarily utilized by the county staff to access their county owned facilities.
- Equipment Use Expenses #5 "Pumper Truck..." – It does not appear the Equipment in this line item was Grant funded. Applicant must remove the line item or provide updated details on the Equipment inventory section of their General Application and clarify the Grant cycle in which it was funded.
- Indirect Costs #1 - Applicant must revise this line item to address their project Indirect costs determined based on their Project needs. In the narrative, Applicant must provide a clear explanation of how the cost was determined, including the precise scope and amount of work to be conducted. For any Staff positions included in this line item, Applicant must utilize the hourly rate and quantity of hours as the unit of measure to clearly demonstrate how the associated costs were calculated. If helpful, Applicant may break this line item out into multiple Indirect Cost line items to clearly identify and separate the various costs.

Development: G26-03-06-D01

Project Description – Background

- No comment.

Project Description – Project Description

- Applicant must provide further detail on how this Project benefits the OHV community and the OHV nexus of improving the County of Ellis Creek maintenance building. In addition, Applicant must clarify if the equipment stored is county owned.

Project Description – List of Project Deliverables

- #1 – Applicant shall clarify the need for winterized access as it is unclear.

Project Description – All Others

- How the proposed Project relates to OHV recreation... – “The County’s custom built pumper truck...” is not supported by the Project description. Applicant shall remove this language or update the Project description to reflect this activity.
- The location(s) of existing OHV opportunities... – Narrative does not strongly support existing opportunities in and around the area. Applicant shall revise the narrative to support the activity.

Project Cost Estimate

- All Staff Line Items – Line-item Project activities appear duplicative. Applicant must remove one line item or explain the need for separate line items.
- Contracts #1 “General Contractor” – Applicant must further define how this benefits the OHV community and has an OHV nexus. Line item appears to be an indirect cost; Applicant must provide additional details to support the line item.
- Indirect Costs #1 “Indirect Costs (15%)” – The proposed cost for this line item appears excessive. Applicant must provide a clear explanation of how the cost was determined, including the precise scope and amount of work to be conducted. For any Staff positions included in this line item, Applicant must utilize the hourly rate and quantity of hours as the unit of measure to clearly demonstrate how the associated costs were calculated. If helpful, Applicant may break this line item out into multiple Indirect Cost line items to clearly identify and separate the various costs.

Education and Safety: G26-03-06-S01

Project Description – Background

- No comment.

Project Description – Project Description

- No comment.

Project Description – List of Project Deliverables

- No comment.

Project Description – All Others

- No comment.

Project Cost Estimate

- Staff #4 “Parks Manager” – Hours increased by 50%. Applicant shall clarify the need for additional hours as the deliverables have not changed.
- Contracts #1 “County Fair Booth” – Applicant must clarify the source of match.

- Contracts #2 “Tread Lightly Field Trainings” – Applicant must clarify the need for contracting Tread Lightly staff and travel and not County staff for these Project activities. In addition, Applicant must clarify the source of match.
- Materials / Supplies #2 “Spill Pads” – QTY increased significantly compared to the prior year’s Application. Applicant must clarify the need for the additional need of spill pads.
- Materials / Supplies #3 “Rags” – QTY increased significantly compared to the prior year’s Application. Applicant must clarify the need for the additional need of rags.
- Materials / Supplies #5 “WAG Bags” – Cost and QTY increased significantly compared to the prior year’s Application. Applicant must clarify the need for the additional WAG bags.
- Materials / Supplies #9 “Brochures/maps” – QTY increased significantly compared to the prior year’s Application. Applicant must clarify the need for the additional brochures and maps.
- Equipment Use Expenses #1 “GMC Sonoma” – Applicant shall revise the methodology to reflect the amount of miles requested and the per mile rate. In addition, Applicant shall update the unit of measure to mileage (MI).
- Indirect Costs #1 – Applicant must clarify the need for “staff travel costs”. In addition, Applicant must provide the methodology and duties to support the indirect costs.