

# 2026 (G26) Grants and Cooperative Agreements Program City of Tulare Recreation Parks and Library Department's Preliminary Application Comments

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Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

Failure by the Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant's final Application.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for Law Enforcement Projects, regulation Section 4970.15.3(b)(1-5).

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment/Trailer requested are not and/or cannot be funded by the Department's Winter Program (commonly referred to as the Snow Grooming Program).

For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow "green sticker" Off-Highway Vehicles are allowed to receive Grant funding.

Applicants are reminded that no Grant funds and/or match can be expended, or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(11).

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## **General Evaluation Criteria:**

- No comment.

## **Ground Operations: G26-03-04-G01**

### **Project Description – Background**

- No comment.

### **Project Description – Project Description**

- Applicant must provide additional details regarding the statement that “significant track terrain modifications are implemented on a regular basis,” including the specific scope of work and frequency of these activities throughout the Project performance period. In addition, Applicant must ensure that these activities are listed and relevant information is included under Project Deliverable #2.
- Applicant must clarify whether the motocross track is open to public riding during private events. If the track is not open to public riding, Applicant must ensure that any costs related to track preparation, staff time, and all related activities will not be claimed as Project expenses during, before, or immediately after these events. In addition, camping at the Applicant’s facility appears to be primarily related to private events rather than being generally open to the public. Applicant must further clarify if camping is open to the public during the events or remove any costs any verbiage related to camping from this Application.

### **Project Description – List of Project Deliverables**

- #1 – Applicant must identify the total number of miles of roads to be maintained under this Project. The reference to “throughout the 23 acre facility” does not provide sufficient detail to clearly define the scope of work.
- #2 – Applicant must clarify how frequently the tracks will be maintained throughout the Project performance period.
- #4 – The statements beginning with “Major terrain modifications...” and “Bi-annually ... large amounts of soil are moved” appear to be more closely related to Project Deliverable #1 or 2 than to Facility Maintenance/Improvements. Applicant must either relocate these statements to the appropriate Project Deliverable or provide a clear explanation of how these activities are related to Facility Maintenance/Improvements.

### **Project Description – All Others**

- No comment.

### **Project Cost Estimate**

- Staff #1 “Volunteers” – The percentage of staff time dedicated to Project Deliverable #1 and 2 is unclear. Applicant must clarify within the line item notes what portion of staff time will be specifically dedicated to the maintenance of OHV trails, roads, and tracks.

- Contracts #1 “Operation and Maintenance Contract”– The percentage of staff time dedicated to Project Deliverables #1 and 2 is unclear. Applicant must clarify within the line item notes what portion of staff time will be specifically dedicated to the maintenance of OHV trails, roads, and tracks. In addition, Applicant must provide an attached copy of the contract quote to the Final Application.
- Contracts #2 & 3 – It is unclear why these line items reflect a cost of \$1.00 each. Applicant must clarify whether these amounts were inadvertently separated from Contract #1 or whether there is a legitimate additional charge of \$1.00 associated with each of these line items.
- Equipment Use Expenses #2 "Skid Steer" - It is unclear why the Applicant is claiming a weekly rental rate for the entire year from Quinn CAT when utilizing the rental company's monthly rate will result in cost savings to the State. Applicant must update the rate to reflect the monthly rental rate of \$3,650.
- Equipment Use Expenses #3 "Water Truck" - It is unclear why the Applicant is claiming a weekly rental rate for the entire year from Quinn CAT when utilizing the rental company's monthly rate will result in cost savings to the State. Applicant must update the rate to reflect the monthly rental rate of \$3,670.
- Equipment Purchase #1 "Utility Vehicle" – This line item has been included in the Applicant's Application for several consecutive years, and it appears that the Applicant retains sufficient time under their current active Grant to complete this purchase. It is unclear why the Applicant has been unable to fulfill their match obligation associated with this line item over the course of several consecutive Grant cycles. Applicant must remove this line item. Additionally, the UTV will be used by a contractor and the contractor should be supplying all their own equipment to complete the job.
- Indirect Costs #2 & 3 – The costs associated with these line items must be expressed using the hourly rate and quantity of hours as the unit of measure to clearly demonstrate how the associated costs were calculated. In addition, the proposed cost for Indirect Cost #3 appears excessive when compared to similar Projects. Applicant must provide a clear explanation of how the cost was determined, including the precise scope and amount of work to be conducted, and demonstrate that the proposed cost is reasonable and proportionate to the scope of work outlined in the Project Deliverables.
- Indirect Costs #4 “General Indirect” – It is unclear how the cost for this line item was determined based on the information provided in the line item notes. Applicant must provide a clear explanation of how the cost was calculated.