

2026 (G26) Grants and Cooperative Agreements Program Butte County Resource Conservation District's Preliminary Application Comments

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

Failure by the Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant's final Application.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for Law Enforcement Projects, regulation Section 4970.15.3(b)(1-5).

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment/Trailer requested are not and/or cannot be funded by the Department's Winter Program (commonly referred to as the Snow Grooming Program).

For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow "green sticker" Off-Highway Vehicles are allowed to receive Grant funding.

Applicants are reminded that no Grant funds and/or match can be expended, or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(11).

General Evaluation Criteria:

- No comment.

Ground Operations: G26-07-3-G01

Project Description – Background

- No comment.

Project Description – Project Description

- No comment.

Project Description – List of Project Deliverables

- #1 – Applicant is reminded that monitoring is not an eligible activity under Project Deliverable #1 but should be included under Project Deliverable #7 or Project Deliverable – Other.

Project Description – All Others

- No comment.

Project Cost Estimate

- Staff #1 “BCRCD Project Manager” – The line item notes lack sufficient detail regarding the duties this position will perform under this Project. Applicant must provide a breakdown of the duties to be performed, including a clear explanation of how the quantity of hours was determined.
- Contracts #1 & 2 – The proposed costs for these line items appear excessive. Applicant must provide a clear explanation of how the contract costs were determined. In addition, Applicant must attach a copy of the supporting contract quote(s) to the final Application submission.
- Materials / Supplies #1 “Flagging/Staking/Misc Supplies” – Applicant must provide a clear explanation of how the cost was determined. In addition, the use of “misc” in the line item description and “etc.” in the line item notes does not provide sufficient detail to identify the items to be purchased. Applicant must specify each supply item to be purchased, as the current description does not clearly identify what materials are being requested.
- Equipment Use Expenses #1 “BCRCK Vehicle/Trailer” – Applicant is reminded that reimbursement at the IRS standard mileage rate is only permitted for Nonprofit Grantees, and the Applicant may only claim reimbursement based on their actual cost or a fair market value, whichever is less.
- Indirect Costs #1 “BCRCD indirect (15% of grant request)” – Applicant must revise this line item to address their project Indirect costs determined based on their Project needs. In the narrative, Applicant must provide a clear explanation of how the cost was determined, including the precise scope and amount of work to be conducted. For any Staff positions included in this line item, Applicant must utilize the hourly rate and quantity of hours as the unit of measure to clearly demonstrate how the associated costs were calculated. If helpful, Applicant may

break this line item out into multiple Indirect Cost line items to clearly identify and separate the various costs.