

Oceano Dunes

Junior Lifeguards



Parent Handbook

2016

“What parents NEED to know”

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2016 PROGRAM DATES

First Session: Grand Avenue, Pismo State Beach

July 11th - August 5th

2016 PROGRAM LOCATIONS

First Session: Pismo State Beach, Grand Avenue entrance. Just before you get to the kiosk, turn right into the parking lot by “Fins” restaurant (If you drove onto the beach, you went too far). The Oceano Dunes JG banner, kids, instructors, and equipment will be seen.

CONTACT INFORMATION

PHONE NUMBERS & EMAILS

Junior Lifeguard Office: (805) 473-7248

Fax: (805) 473-7229

Email: Kaitlyn.Tolin@parks.ca.gov

All Emergencies: 911

MAILING ADDRESS

Pismo State Beach/Oceano Dunes Junior Lifeguards

CA State Parks, Oceano Dunes District

928 Pacific Blvd. Oceano, CA 93445

DISTRICT OFFICE

340 James Way, Ste. 270

Pismo Beach CA

INTERNET ACCESS

Website: <http://ohv.parks.ca.gov/OceanoDunes> JG

JG Video link: <https://youtu.be/DdVFFSNiZIs>

MISSION STATEMENT

The mission of the Oceano Dunes Junior Lifeguard program is to provide high quality aquatic safety education.

The Junior Lifeguard program introduces young people to safe aquatic recreational opportunities. The program is designed to improve young people's physical conditioning and understanding of the environment while gaining respect for themselves and others.

This mission is accomplished with activities such as: Open water swimming, paddle boarding, body surfing, surfing, sailing, kayaking, snorkeling, self-rescue, etc. Knowledge and respect for the environment is gained through lecture about pertinent aquatic topics. Respect for themselves is gained through goal setting, personal progress and accomplishments. Respect for others is achieved by working with other youths in a team building environment.

Further, the mission of the Oceano Dunes Junior Lifeguard program embraces opportunities for community involvement and partnerships. This mission includes seizing opportunities to introduce non-traditional user groups to the wonders of ocean.

PROGRAM HOURS and RESPONSIBILITIES

The program runs Monday through Friday, 10am-2pm. Exceptions to normal program hours will be announced for field trips and other special events. Information on field trips will be handed out separately, most Fridays are competition days held at another State Beach up or down the coast (Santa Barbara, Carpinteria etc.). These days typically go from 6:30 am - 5 pm (including drive time)

It is the sole responsibility of each Parent or Guardian to ensure safe travel for their child to and from the Junior Lifeguard program. The California State Parks and the Junior Lifeguard program are not responsible for students outside of scheduled program hours.

- Parents are responsible for their children immediately prior to and immediately following scheduled program hours.
- Parents are expected to be prompt when dropping off and picking up their Junior Lifeguards. Please remind your child to be ready with all of their gear before being picked up at 2 p.m.
- If your child is riding our professionally hired bus to and from the Santa Maria area to participate in the JG program, the bus company assumes full responsibility for the safety of your child while on the bus. Again, we are only responsible for your

child while actually within the program hours.

Parents are strongly encouraged to carpool. The JG program does not coordinate parent carpooling, but lists are made available for your convenience.

***Note:** *All traffic and parking regulations are **strictly enforced** by local law enforcement. Do not double-park, leave your car unattended in a loading zone, or park in a red zone, etc.*

INSTRUCTORS

The Junior Lifeguard program is taught by professional California State Park Lifeguards. The lifeguards have extensive experience and training in: Surf and ocean rescue, beach safety, First Aid, and CPR. Instructors also have teaching and interpretation experience with children. Guest lecturers are experts who share their knowledge and experiences with the children. Safety, education and having fun are our primary objectives.

There will be a minimum of 2 Instructor to every 15 Junior Lifeguards. In most cases, this ratio will be exceeded with additional Instructors on-site. We also have Junior Lifeguard Assistants (older and more water-experienced juvenile volunteers) with us as well. This supervision ratio exceeds California's standard level of 1 paid instructor to 20 students.

JUNIOR LIFEGUARD CHAIN of COMMAND

Brent Marshall	District Superintendent / Park Manager
Kevin Pearce	Chief Ranger
Kaitlyn Tolin	JG Coordinator / Seasonal Lifeguard I
Various	JG Assistants / Juvenile Volunteers

ENROLLMENT

Program enrollment operates on a first-come, first-served basis. Applications are not accepted after the program start date. **Your child is not enrolled until our office receives:** 1) A completed and signed application 2) The Release of Liability form and, 3) The full tuition payment. Payment and application sign ups can be turned into the District office Monday - Friday 9:00 am - 5:00 pm, or at the date of the tryout swim. Enrollment is limited based on the number of full time instructors and a 15:1 student instructor ratio.

TRYOUTS

The Junior Lifeguard program is not a learn-to-swim school. All students will be put into dynamic ocean waters. Therefore, prospective students are screened (by tryout) prior to being allowed into the program to determine if they have the minimum skills needed to benefit from our program. The tryout Instructor has the final say in determining if your child is approved for the program. This determination is based on successful completion of the tryout test and your child's comfort ability in the water.

The Tryout consists of:

1. Swim 100 yards continuously using the freestyle stroke, in under 2 1/2 minutes
2. Swim 10 yards underwater
3. Tread water for 3 minutes

*** Please understand that a child may physically complete all phases of testing and still not be accepted into the JG program. This is done for the safety of the child and other participants, and the success of the program.**

A parent or guardian must be on-site when their child try's out. A Tryout Waiver must be completed, signed, and initialed by the Instructor present.

During tryouts, students should have a bathing suit, a towel and be ready to swim. Yes, the pool is heated! ☺ If a student does not attend or pass the tryouts, your child will not be admitted into the program. Any tuition fees paid will not be deposited (by us) until your child passes the tryout. Should your child unfortunately not pass the tryout, your fees will be refunded in full.

All returning Junior Lifeguards will not have to retake the tryout test.

ATTENDANCE

Roll call is taken minimally twice daily; once at the start of the day, and once at the end of the day. If you know ahead of time that your child will not be present at any certain day/time, please call ahead and let us know to avoid unnecessary phone calls. Regular attendance is highly encouraged and will allow students to fully benefit from the program.

PARTICIPATION IN ACTIVITIES

STUDENTS ARE REQUIRED TO PARTICIPATE IN ALL REGULAR PROGRAM ACTIVITIES.

Parents should be aware that rigorous physical exercise and ocean swims are a major part of the program. Student refusal to participate in activities may result in the loss of free time at the end of that day. Student refusal to participate in activities again, may result in **removal from the program**. If a student is *unable* to participate in a certain activity(s), the parent or guardian should submit a note to one of the instructors upon arrival stating what the issue is. **If your child is sick** or otherwise cannot participate in all activities, **they should stay home until the issue is resolved**.

Successful performance in some activities may depend on the student's age, size, strength, ability, confidence level, and ocean conditions present. In example, the younger or smaller students may not have the same opportunities on occasion to utilize the paddleboards which may require more body weight and strength for conditions present.

AGE REQUIREMENTS

The age requirement for Junior Lifeguards is 9-17. Students will often be divided into three skill groups based on: Age, size, strength, ability, and confidence. Generally, C-group is ages 9-11, B-group is ages 12-13, and A-group is ages 14-17. However if a student shows physical and mental maturity and would like to join the next group up they can try a few days and see if they would like to stay there. Skill groups allow for more personalized instruction and better student success.

WETSUITS

The ocean water is cold. Average water temperature in summer is 55° F. Full wetsuits are highly recommended. A good wetsuit is essential for your child to enjoy the activities, be comfortable, and have fun. **WETSUITS ARE NOT PROVIDED.**

Several surf shops in the surrounding areas have good prices and selections on new and used wetsuits. Some may offer discounts for children enrolled in Junior Lifeguards. Some surf shops will even help resell your child's used wetsuits. We recommend a new and properly fitted, 4mm/3mm full suit which can cost \$100-\$300 retail. O'Neill, Rip Curl and Body Glove are just a few of the top name brands. Every night, have the wetsuit rinsed daily with fresh water, as salt water is highly corrosive. Booties and rash guards

are not necessary; but earplugs and hoods can be recommended for extra warmth and to prevent possible ear infections.

UNIFORMS

Students are required to wear the JG uniform at all times for safety, team camaraderie, and to distinguish them from other children who aren't in the program. **Failure to wear the appropriate JG uniform will initiate the discipline process** (below). Please write your **child's name on all uniform and equipment items**, and encourage them to look after their belongings. If lost items are found by instructors, students will "earn" them back with push-ups. Students must wear full uniform to all competition days.

Uniforms are available during the tryout swims and the first week of the program.

Student's required uniform

Boys: Navy blue swim trunks, white JG t-shirt and navy blue jammers or speedo.

Girls: Navy blue swim trunks and one-piece swimsuit, white JG t-shirt and navy blue one or two piece swim suit.

Note: One white JG t-shirt, one navy blue pair of swim trunks, one navy blue sweatshirt is included in the program fees, navy blue swim suits must be purchased elsewhere.

Instructor Uniforms

JG Instructors are distinguished (from assistants and students) via the official State Park uniform, which looks different from the students, has all dark blue (or red trunks) and has official patches and emblems.

JUNIOR LIFEGUARD CADETS

We are looking for responsible young adults 15 years of age or older who would like to participate in the Junior Lifeguard volunteer cadet program (younger cadets may be approved by program coordinator). Previous Junior Lifeguard experience, strong ocean swimming skills, and maturity are required. Junior Lifeguard volunteer assistants help the instructors with various tasks from 10:00 a.m. to 2:00 p.m., Mon - Fri. The cadets learn lifeguard-specific job skills and receive introductory lifeguard training. Assistant experience has successfully prepared young people for future lifeguard employment. Interested candidates should call the Junior Lifeguard office as soon as possible. Cadets

must try out and attend training. Call (805) 473-7248 for more information.

2016 PROGRAM FEES

\$300 per student/per session. **\$260** for each additional student in the family.

Reduced rates possible if your child cannot attend the full session, however you will need to contact our district office or the JG coordinator to work that out. See contacts for email addresses and phone numbers.

Tuition fees help pay for: JG tee-shirt, field trip expenses, equipment use, lecturers, instruction, beach activities, JG patch, instructor expenses, certificate of completion (to be given at the end of the program), stickers, and more!

Make all checks or money orders payable to:

CA State Parks

* The Junior Lifeguard program does maintain the ability to process cash and credit cards as well. If you would like to pay with a credit card, that can be accommodated at our district headquarters at 340 James Way Suite 270 Pismo Beach, CA 93449. For questions regarding directions or payment, please contact the office at 805-773-7170.

NO REFUND POLICY

Refunds will **ONLY** be granted in the following two situations:

1. Student fails the tryout.

2. Student is significantly injured while participating in the JG program, and the injury is enough to prevent their future active participation. The injury must be substantiated with a Physician's written note on professional letterhead (signed and dated). Refunds will be pro-rated from injury date, to last day of the JG session. Refunds may take 6-8 weeks for the State Controller's Office to process.

There are no refunds (pro-rated or otherwise) for any student suspended (1 to 3 days) or expelled from the program for disciplinary reasons.

DISCIPLINE

For participant and Program success, students must exhibit behavior that is respectful of staff, other students, visiting public, and equipment. Disruptive behavior diminishes the

enjoyment, learning, success of other students and goals of the program. Discipline is handled promptly and appropriately. The intent of discipline is to gain compliance, reinforce program standards, and to use the incident as a teachable moment in helping the students to achieve future positive outcomes.

Expected Behaviors:

- Respect of all persons; no shoving, hitting, insulting, or inappropriate physical contact of any nature
- Respect of the facilities, equipment and property of others
- Cooperation with others and good sportsmanship
- Follow all safety rules and all instructions
- Listening quietly to directions and announcements
- Active participation in regular program activities

MINOR Incidents

Minor discipline incidents, whether they are a single incident, or a series of repeated events, may be handled by numbers 1-5 below.

MAJOR Incidents

Major discipline incidents may immediately proceed to numbers 4 or 5 below without warning. Examples of major incidents include:

- Truancy
- Insubordination
- Fighting with anyone
- Unlawful or non-consensual touching of another
- Stealing property of another
- Vandalism to equipment or facilities
- Any conduct which brings disrespect to the Junior Lifeguard program or California State Parks

Steps of progressive of discipline:

1. When a minor discipline situation occurs, the student will be counseled about the situation and given an explanation of what expected behavior change is.
2. If a subsequent incident occurs, the student will be asked to take a "take a lap." This is a supervised swim or run of reasonable distance. Afterward, the student will be counseled, and then allowed to rejoin group activities.
3. If a student has a series of discipline situations in the same day or over several days, the lead instructor will inform the student's parent or guardian about the situation and discuss the matter together.
4. When a student continually disregards the instructor or shows little (or no) improvement with steps 1 thru 3, the student will be **suspended** from the program for one to three days. The parent or guardian will be promptly informed of the suspension. There will be no pro-rated refund of fees.
5. If after return from a suspension, the student's behavior is still not acceptable, the student will be **expelled** for the remainder of the program. Expulsions may also

occur *without warning* if the incident is serious in nature; even for one-time occurrences. The parent or guardian will be promptly informed of the expulsion. There will be no refund of fees.

TUITION ASSISTANCE & SCHOLARSHIPS

A limited amount of tuition assistance and scholarship help is available. If your child, or the child of someone you know, cannot participate in the Junior Lifeguard program without tuition assistance, please fill out a tuition assistance application. The application can be found on our website at <http://ohv.parks.ca.gov/OceanoDunes> JG.

Tuition assistance and scholarships operate on a first-come/first-served basis during regular enrollment periods and is limited. Qualifying applicants must meet listed guidelines.

DONATIONS

The California State Parks enjoys providing the finest of Junior Lifeguard programs. As we grow, support is needed for field trips, equipment, and tuition assistance for deserving children in our community. If you or your business is interested in making a tax-deductible donation, please contact us at (805) 473-7248. We are a 5013c registered organization and we work with a 5013c that helps support our program and continues its growth!

JUNIOR LIFEGUARD DAILY REQUIREMENTS

All Junior Lifeguards must report to their group lines on the beach at **10 am SHARP** and must leave the beach at **2 pm SHARP**. **Parents and guardians are responsible for their children before and after the program.** Instructors leave the beach at 2 p.m., and are not responsible for your child after that time.

Note: Field trip days may have different reporting times and locations. Field trip instructions will be handed out separately.

Students should bring the following items to the beach every day:

Positive & enthusiastic attitude	essential
Wear full uniform (JG t-shirt & navy blue trunks/swimsuit)	required
Warm clothing/towel (sweatshirt & sweat pants)	required
Wetsuit (full suit and hood)	required
Sun protection (sunscreen, hat, etc.)	required
Foot protection (sandals, shoes, booties, etc.)	required
Food (sack lunch and lots of drinking water)	required
Lunch box/bag (! seagulls steal loose food!)	required
Backpack (to keep all your stuff together)	recommended
Boogie board, fins, etc.	optional

Navy blue hooded sweatshirt with JG logo (youth L & adult S, M, L, XL)	\$20
Navy blue surf trunks (unisex) (youth L & adult S, M, L, XL)	\$15

The Junior Lifeguard required uniform is the white t-shirt with the Junior Lifeguard logo (included with entrance fees) and a navy blue swimsuit. Navy blue sweatpants and sweatshirts are recommended for warmth on cold mornings. For your benefit, we only sell high quality merchandise at or near wholesale prices. Tax is included in the price and any proceeds go directly back into the Junior Lifeguard program.

Please understand that it is not possible to purchase uniform items on the beach during program hours. Your child’s safety is our primary concern and we cannot remove a lifeguard from the beach to assist with store purchases.

Merchandise can be purchased by contacting the Program Coordinator. We only accept personal checks, cashier’s checks, or money orders. In the memo section of your check, please indicate what you are purchasing.

SPECIAL ACCOMMODATIONS

Prospective students desiring special accommodations or services under the Americans with Disabilities Act must notify the program supervisor at least 60 days prior to the start of the program, or as soon as reasonably possible. Given the fact that the program is held in natural ocean conditions, some accommodations may not be possible. However, please call us so we may discuss your needs.

BEACH WHEELCHAIR

In order to better serve all members of the public who wish to participate in activities at the Pismo State beach and Oceano Dunes, all-terrain “beach wheelchairs” are available to lend to visitors. The wheelchairs have been specifically designed to be pushed across sand and along the water’s edge in order to serve those who seek coastal access but are limited by injury or permanent disability. It features large balloon tires and a stainless steel frame for durability.

The beach wheelchairs are stored for use at The Pier Ave. kiosk and the Grand Ave kiosk. Reservations to use the beach wheelchairs must be made at the kiosks and are held on a first come, first served basis.



NOTICE OF NONDISCRIMINATION POLICY

The California State Junior Lifeguard Program admits all students, regardless of race.

religion, color, ancestry, and national or ethnic origin into the program, and extends all rights and privileges contained therein to any student.

COMMENTS & SUGGESTIONS

Your comments, suggestions, input, and ideas about the program are welcomed and greatly appreciated. Please let us know how we may improve our service.

FINALLY

If your child comes home happy, cleans his room, takes out the trash, and then asks you “Mom/dad is there anything else I can do?” Well..., we just don’t want you to be shocked. ☺

We hope your family had an enjoyable time with the Oceano Dunes JG Program.

Respectfully,

The JG Staff