

**CEMX, Inc.**

Comments submitted by the Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual grant applicants should in no way be construed as a guarantee of successful results for the applicant within the competitive grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific applicant does not ensure successful results for the applicant within the competitive grant process or a commitment of funding.

All final applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement projects, regulation Section 4970.15.3(b)(1-5).

Failure by applicant to respond to any OHMVR Division comment of their preliminary application shall be cause for eliminating that item from the applicant’s application.

Please note: If multiple proposed projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

**General Evaluation Criteria**

- #2 – Applicant must verify response.
- #3a&b – Applicant must verify response.
- #4 – Applicant must verify response.
- #5 – Applicant must verify response.
- #8b – It is unclear if the onsite education efforts are occurring now or will be in the future.
- #8d – It is unclear if the MSF training is offered and provided to the public.
- #9 - Applicant must verify response.
- #10 – “Other – Sponsors” does not qualify as OHV outreach.
- #13 – The narrative does not support “On most (50% or more) holidays and weekends”.
- #14 – The narrative does not support “Has created a special fund to set aside funding to sustain OHV Recreation”. It is unclear how the CSI Inc. is associated with CEMX.

Ground Operations

G12-04-55-G01

Project Description

- A – Applicant must confirm the average number of private events and racing events that occur at CEMX.

## Project Cost Estimate

- Staff – All “Park Attendant” line items – The number of Flaggers appears excessive. Applicant must provide additional information about this line item. Additionally, applicant must confirm the quantity, Rate and Unit of Measure (UOM). Also, applicant must confirm CEMX is open 52 weeks, this conflicts with information provided on CEMX website.
- Staff – “Heavy Equipment Operator” – Applicant must explain the need for two Heavy Equipment Operators. Additionally, items included in ‘Notes’ (i.e., “Fuel, service and repair equipment”) must be moved to ‘Equipment Use Expenses’ category and placed in separate line items, identifying quantity, Rate, and Unit of Measure (UOM) separately for each.
- Staff – “Maintenance Worker” – Applicant must explain the need for two Maintenance Workers. Additionally, applicant must confirm the quantity, Rate and Unit of Measure (UOM) for this line item.
- Contracts – “Portable Restroom Rentals” – Restroom rentals provided for events are not eligible, applicant must adjust the Rate accordingly.
- Contracts – “Other-EMT Services” is an Education & Safety activity and is not eligible under a Ground Operations project.
- Contracts – “Other-Long Construction – Heavy Eqp Oper” – Applicant must explain the need for this line item when a Heavy Equipment Operator is requested in the ‘Staff’ category, these appears to be a duplicate cost.
- Materials / Supplies – “Fencing Supplies” – Repair and maintenance costs appear to have been completed in the prior year. Cost appears excessive if these activities were completed already. Applicant must provide additional information why there would be a need for additional repair and maintenance costs for the fence.
- Materials / Supplies – Confirm quantity, Rate, and Unit of Measure (UOM) for all line items listed in the category.
- Materials / Supplies – “Other-facility and Grounds Maintenance” – Items/activities listed in the ‘Notes’ appear to have been completed in the prior year and would not be eligible for this project. If items are needed for this project, items must be listed in separate line items, identifying quantity, Rate, and Unit of Measure (UOM) separately for each.
- Materials / Supplies – “Other-Safety Materials and Supplies” – Applicant must explain the need for these items. Additionally, these items must be placed in separate line items, identifying quantity, Rate, and Unit of Measure (UOM) for each.
- Equipment Use Expenses – “Other-Equipment Repairs and Maintenance” appears excessive if equipment was repaired in the prior year. Applicant must provide additional information about this line item.
- Equipment Purchases – “Other-Water Trucks” – Two water trucks appear excessive. Applicant must explain the need for two water trucks.
- Equipment Purchases – “Other-2 Quads, 1 side by side” – Applicant must place quads and side by side in two separate line items, identifying quantity, Rate, and Unit of Measure (UOM).
- Equipment Purchases – For Nonprofit Applicants, the maximum grant request for Equipment purchases shall not exceed \$15,000 per item and the cumulative Equipment purchase total shall not exceed \$30,000 per Applicant (reference

Regulations, Section 4970.08(b)(13)(D). Applicant must reduce this request to fit within this dollar limit for equipment purchases.

- Indirect Costs – Total Indirect Costs are greater than 15% of the Grant Request amount. Applicant must adjust the total Indirect Costs.

#### Evaluation Criteria

- #4 – Narrative does not support “Conference call(s)…” Applicant must identify interested parties and provide the date(s) of the call(s). Additionally, meeting(s) with interested parties must be a separate meeting from the “Publicly noticed meeting(s)”.
- #5 – Activities listed for partner organizations are not directly related to the project.
- #7 – “Trail maps” are not supported in the Project Description.