

USFS – Sierra National Forest

Comments submitted by the Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual grant applicants should in no way be construed as a guarantee of successful results for the applicant within the competitive grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific applicant does not ensure successful results for the applicant within the competitive grant process or a commitment of funding.

All final applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement projects, regulation Section 4970.15.3(b)(1-5).

Failure by applicant to respond to any OHMVR Division comment of their preliminary application shall be cause for eliminating that item from the applicant’s application.

Please note: If multiple proposed projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

General Evaluation Criteria

- #2 – Applicant must verify response.
- #3a&b – Applicant must verify response.
- #4 – Applicant must verify response.
- #5 – Applicant must verify response.
- #7c– Narrative does not support “Education programs, maps, and/or brochures...”
- #9 – Applicant must verify response.
- #14 – The narrative does not support “Has engaged in collaborative processes with agencies that manage OHV Opportunities”. Applicant must identify the agencies that manage OHV Opportunities.

Ground Operations	G12-02-17-G01
Project Description	
<ul style="list-style-type: none"> • A – Applicant must identify the trails for which staff “...will implement mitigation measures”. • A – Applicant must provide additional information about “health/safety inspections” and how they are related to a Ground Operations project. 	
Project Cost Estimate	
<ul style="list-style-type: none"> • The over-all Grant Request amount appears excessive considering there are unspent funds from last year’s grant award in the amount of \$766,119. Applicant must explain why they are requesting such an increase. 	

- Staff – Line items listed in this category appear excessive. For all staff line items listed, the applicant must confirm if these positions are currently filled and permanent positions. If the positions are not currently filled, applicant must adjust the cost estimate appropriately.
- Staff – “Other-HS OHV Program Mgr” appears to be a second level supervisor which would be an Indirect Cost. Applicant must adjust the cost estimate accordingly.
- Staff – “Other-HS GS-4 OHV/Rec Tech” – Applicant must clarify if more than one staff person is included in this line item.
- Staff – “Other-Road Crew Supervisor” – Applicant must clarify this line item is not a duplicate of other ‘Supervisor’ staff listed.
- Staff – “Heavy Equipment Operator” is listed in two separate line items, applicant must confirm these are not duplicate.
- Staff – “Heavy Equipment Operator” and “Maintenance Worker” – Quantity does not match the quantity stated in the Notes.
- Staff – “Other-Maintenance Supervision/Mitigation” is an Indirect Cost. Applicant must adjust the cost estimate accordingly.
- Staff – “Other-Archeologist / Monitoring”, “Other-Aquatics Monitoring”, “Other-Botanic Monitoring”, “Other-Hydrology Monitoring”, “Other-Wildlife Monitoring”, “Other-Archeologist / Mitigation”, “Other-Aquatics / Mitigation”, “Other-Botanist / Mitigation”, “Other-Hydrologist / Mitigation”, and “Other-Soil / Mitigation” appears duplicate of other staff line items listed for “HS” and “BL”. Applicant must provide additional information about these line items.
- Staff – “Other-Soil Scientist / Soil Survey” – Applicant must clarify the need for a Soil Scientist.
- Staff – “Other-Soil Survey Crew” appears excessive compared to other similar projects. Applicant must clarify cost of this line item.
- Staff – For “Other-Soil Scientist / Soil Survey” and “Other-Soil Survey Crew” appears activities that will be performed are duplicative, applicant must clarify.
- Staff – “Other-HS OSV Trail Maintenance/Facilitie” – Applicant must identify the position/title of this staff.
- Staff – “Other-BL Heavy Equipment Operator” appears to be a duplicate of previously listed Heavy Equipment Operator. Applicant must confirm this is not a duplicate line item.
- Staff – “Other-BL Maintenance Worker” appears to be a duplicate of previously listed Maintenance Worker. Applicant must confirm this is not a duplicate line item.
- Contracts – “Other-BL Toilet Pumping” – Applicant must identify the number of toilets.
- Contracts – “Other-HS Toilet Pumping” – Applicant must identify the number of toilets.
- Contracts – “Other-Enterprise team Trails Unlimited H” appears to be a duplicate of activities Forest staff will perform. Applicant must provide additional information about this line item, including the need.
- Materials / Supplies – “Other-Education Materials (Tread Lightly” and “Other-BL Tread lightly Education Materia” are not eligible under a Ground Operations project. Applicant must adjust cost estimate accordingly.
- Materials / Supplies – “Other-BL Chainsaw supplies” is duplicated in other line items. Applicant must adjust cost estimate accordingly.

- Materials / Supplies – “Other-HS Facility Repairs and Security” – The Notes provided for this line item indicate it is related to the OSV Program. Applicant may not claim this line item in a Ground Operations project. Applicant must adjust the cost estimate accordingly.
- Materials / Supplies – “Other-Pole Saw” is duplicated in other line items. Applicant must adjust cost estimate accordingly.
- Materials / Supplies – “Other-HS Volunteer Supplies” – Uniforms are not eligible. Applicant must adjust the cost estimate accordingly.
- Equipment Use Expenses – All Vehicle/Heavy Equipment line items – For all vehicles or heavy equipment items that are a part of the Ground Operations project, applicant must identify the number and type(s) of vehicle(s) included in all line items.
- Equipment Use Expenses – “Other-HS Other vehicle support” – Applicant must clarify if this line item is for maintenance/repair, fuel, etc.
- Equipment Use Expenses – “Other-Heavy Equipment – Road Work” – Applicant must clarify if this is for a rental.
- Equipment Purchases – “Other-HS Vehicle Upgrades (ATVs and Jeep” – Applicant must provide additional information about this line item. Applicant may need to move this line item to the ‘Equipment Use Expenses’ category.
- Equipment Purchases – “Other-HS Safety Equipment Trauma Kits” are not eligible under a Ground Operations project.
- Equipment Purchases – “Other-Soil Survey Equipment” – Applicant must provide additional information about this line item.
- Equipment Purchases – “Other-HS Replacement Snowmobile” – The purchase of a “trainer snowmobile” is not eligible under a Ground Operations project.
- Equipment Purchases – “Other-HS Replacement Snowmobile” – The purchase of a snowmobile to perform activities such as “wilderness boundary/emergency response” are not eligible under a Ground Operations project.
- Others – “Other-HS Avalanche Awareness/ Rescue Tra” is not eligible under a Ground Operations project.

Evaluation Criteria

- #6 – Narrative does not support “Providing bridges instead of wet crossings...”.
- #8 – Narrative does not support substantial use of sustainable technologies.

Development	G12-02-17-D01
Project Description	
<ul style="list-style-type: none"> • Project appears to be a two phase project. Applicant must update the project description to reflect this and define the phases. 	
Project Cost Estimate	
<ul style="list-style-type: none"> • Staff – Other-OHV Staff – Applicant must provide additional information and breakout all positions under this line item. 	

- Staff – Other Matching funds – Applicant must provide more details regarding the volunteer positions.
- Contracts – Other Dozer/Backhoe use – Applicant must provide more information regarding why this item is needed and why it is not part of the Vault Toilet contract.
- Materials Supplies – All line items – Applicant must provide additional information for each item and explain why they are not part of the construction contract.
- Equipment Use Expenses – Other Fleet Vehicles – Applicant must identify the number and type(s) of vehicle(s) included in all line items.
- Indirect Costs exceed 15%.

Evaluation Criteria

- #2 b, c – The listed reference document does not appear to be related to this project.
- #3 – Project does not support selection. Vault toilet projects do not provide for diversified OHV use.
- #4 – The referenced plan does not appear to be related to this project.
- #7 – Project does not support selection.
- #9 – Narrative does not support “Meeting(s) with stakeholders” selection. Applicant must identify the stakeholders as well as the date of the meeting.
- #10 – Narrative does not support response. Applicant must list each partner separately and describe how each partner will participate in the project. Additionally, some described activities appear to be part of the contractor’s responsibility.
- #11 – Narrative does not support selection.
- #13 – The listed reference document does not appear to be related to this project.

Education and Safety

G12-02-17-S01

Project Description

- A number of the events that the applicant will be attending do not appear to have a nexus to OHV users and/or community.

Project Cost Estimate

- Staff – Other-OHV Manager – This is an indirect cost
- Materials/Supplies – Brochures – This cost appears excessive in relation to other similar projects. Applicant must provide additional information.
- Materials/Supplies – Bulletin Board Materials – Applicant must breakout the costs associated with this line item.
- Materials/Supplies – Display Materials for booth – Applicant must breakout the costs associated with this line item.

- Materials/Supplies – Other-Volunteer Reimbursement mileage, Other-Volunteer meals, Other-Volunteer overnight lodging, Other-Volunteer incidentals – These are not eligible costs.

Evaluation Criteria

- #2 – Applicant must verify response.
- #4 – Narrative does not support response. Individuals do not qualify as partner organizations.
- #6 – Narrative does not support “Meeting(s) with stakeholders” selection. Applicant must identify the stakeholders. In addition, applicant must identify the date of the “Meeting(s) with stakeholders”. “Meeting(s) with the stakeholders” must be a separate meeting than the “Publicly noticed meeting(s)...”.
- #7 – Narrative does not support the “Process of researching...”, “Plan to implement...” or “Evaluation and feedback...” selections.
- #8 – Narrative does not support the response.