Comments submitted by the Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual grant applicants should in no way be construed as a guarantee of successful results for the applicant within the competitive grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific applicant does not ensure successful results for the applicant within the competitive grant process or a commitment of funding.

All final applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary application shall be cause for eliminating that item from the Applicant’s application.

If multiple proposed projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed projects requesting grant funding for snow and/or winter activities. Applicants must ensure the activities and/or equipment requested are not and/or cannot be funded by the OHMVR Division Winter Program (commonly referred to as the Snow Grooming Program).

For proposed projects requesting grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” off-highway vehicles are allowed to receive grant funding. Additionally, Applicants may not charge a use fee for vehicles and/or Equipment purchased with OHV Trust Funds, except for fuel and minor maintenance cost.

Applicants are reminded that no grant funds and/or match can be expended or project activities conducted in any land owned or managed by the California Department of Parks and Recreation.

General Evaluation Criteria

- #2 – #5, Applicant must verify response by final submission.
- #6 – Applicant is advised this question is for OHV Division use only.
- #8 – 7a and 8a are inconsistent; Applicant must clarify.
- #11b – Narrative does not support the selection. Applicant must identify the specific, Applicant and/or Land Manager initiated, educational events to support selection.
- #13 – Applicant must verify response by final submission.
# Ground Operations

**Project Description**

- A. Applicant needs to describe what type of conservation activities will be performed.

**Project Cost Estimate**

- Staff – “Senior Maintenance Worker II”, Applicant must provide more duties for this position.
- Staff – “Park Ranger”, Applicant must explain what working on resource management projects entails.
- Staff – “Park Ranger” and ‘Senior Maintenance Worker”, compared to similar Projects, rates appear excessive and have increased compared to prior year’s application. Applicant must provide additional details to justify costs or adjust accordingly.
- Staff and Contracts - “Heavy Equipment Operator” and “Grading/Leveling” contracts. Line items appear duplicative of one another. Applicant must clarify the differences.
- Contracts – “Grading/Leveling”, Applicant must explain the source of match.
- Materials/Supplies – “Janitorial”, Applicant must provide more details/examples of items to be purchased.
- Materials/Supplies – “Irrigation parts”, Applicant must provide more details/examples of the items to be purchased.
- Indirect Costs – Applicant has exceeded their 15 percent of direct grant costs limit and must adjust their Project Cost Estimate accordingly.

**Evaluation Criteria**

- #7 – Project Cost Estimate does not support “Paper used for trail…” or “Other products” are made with recycled materials. For the “Paper used for trail…” selection, Applicant must verify if maps are being distributed as part of the Project.

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# Law Enforcement

**Needs Assessment**

- No comment

**Law Enforcement Certification**

- No comment

**Project Cost Estimate**

- Staff – “3. Senior Park Ranger”, Applicant must provide an OHV duty descriptor for this line item.
<table>
<thead>
<tr>
<th>Education and Safety</th>
<th>G17-03-19-S01</th>
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</thead>
<tbody>
<tr>
<td><strong>Project Description</strong></td>
<td></td>
</tr>
<tr>
<td>• A – Friends of Metcalf assisting staff with monitoring is not an eligible project activity for an Education grant. Applicant must remove language from the Project Description and adjust Project Cost Estimate accordingly.</td>
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<tr>
<td><strong>Project Cost Estimate</strong></td>
<td></td>
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<tr>
<td>• Staff – “Park Service Attendant”, Applicant must explain the significant per hour rate increase compared to last year’s Education and Safety project. Applicant must provide details how cost was determined and provide examples of item(s) that would fall under this line item.</td>
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<tr>
<td>• Material / Supplies – “Safety Equipment”, Applicant must provide additional information for how the total cost for this line item was determined.</td>
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<tr>
<td><strong>Evaluation Criteria</strong></td>
<td></td>
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<tr>
<td>• #4 – Narrative does not support selection. Activities performed by “Tread Lightly”. Applicant must provide additional information how they are participating in the scope of the project.</td>
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<tr>
<td>• #6 – Narrative does not support the “…meetings with multiple distinct stakeholders…” selection. Applicant must explain how they are stakeholders to this specific project.</td>
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<tr>
<td>• #7 – Narrative does not support the selection of “Plan to implement the Project”. Applicant must provide clearly identifiable and/or measure elements to substantiate selection and validated in the Project Description.</td>
<td></td>
</tr>
<tr>
<td>• #8 – Narrative does not support the selection of “Printed Media”, “Advertising” “Social Media”, “Audio/video program” and “Interpretive talks, rides, events”, Applicant must provide additional information how these selections will be utilized in the project and relate to the scope of the project.</td>
<td></td>
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<tr>
<td>• #9 – Narrative does not support selection. Applicant needs to update response with information in evaluation criteria #8.</td>
<td></td>
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</tbody>
</table>