



Off-Highway Motor Vehicle Recreation



Hello from the Off-Highway Motor Vehicle Recreation (OHMVR) Division!

Do you have questions on what is required for the payment request process? If so, please join us for the first class of our new live support series focused on providing extra help to our Grantees on the administrative processes.

This session will focus on the documents and forms required for **payment requests**, specifically for reimbursements. We plan to share good examples of supporting documentation, digital file organization, and will fill out all tabs of an "**Expenditure Workbook - Reimbursement**" while answering questions along the way. We recommend you download and save a copy of the Expenditure Workbook, so you can fill it out along with us and/or test its Excel features. The workbook can be found here:

https://ohv.parks.ca.gov/pages/1140/files/Expenditure%20Workbook%20-%20Reimbursement_051822.xlsx

Whether you are new to the program or a pro, we would love to see you and hear your questions.

Date of training: March 8, 2023 9:30am – 12:00 PST

RSVP: by February 24, 2023 this allows the presenters time to address any pre-questions in their presentation. Late registration will be taken up to the start of the event.

Questions can be sent to: Amanda.Alberts@parks.ca.gov

Registration link:

https://teams.microsoft.com/registration/JD39BmRIAUiCJrQHxNJraA,a2rb_RSKE06tBT_NxJrZtw,TxRC4Y00UkuOzPZSrXnxTw,tU5Fe6zdjU2bQJSmI7AoBw,YbgCG_HFpkaWYXARamFOEA,bMkgRrUBDUiCO2HkumfDLA?mode=read&tenantId=06fd3d24-6564-4801-8226-b407c4d26b68&webinarRing=gcc