

## Ground Operations (FINAL)

FOR OFFICE USE ONLY:

Version # \_\_\_\_\_

APP # 700360

### 1. Project Description

#### A. Statement of GO Activity

Porterville OHV Park is a part of a comprehensive recreational area with approximately 30 acres of land devoted to various OHV tracks for youth and adult OHV recreation. Four separate tracks are available, each providing a unique OHV equipment and riding opportunity. An observation deck with furniture is available for spectator viewing. Deck amenities are made from recyclable materials which provide extended durability in the park lessening the need for frequent replacement, which impacts operations cost. The entire recreational area is operated and maintained 12 months of the year.

The Porterville Sports Complex is another component of the comprehensive recreational area. Playgrounds and open fields for non-motorized recreational activities are open to public use daily. This public park facility provides space that can accommodate 11 soccer fields, 3 football fields, 2 softball fields, and parking for over 300 vehicles. The proximity of the recreational fields and playgrounds to the OHV park provide diverse public recreational opportunities within the same geographic areas. A concession stand restroom building supports the uses within this portion of the recreational area. Use of the maintenance/equipment storage building, the water truck and a weed sprayer are shared to meet maintenance and operational needs. Maintenance staff of the OHV and Sports Complex areas provide cooperative assistance.

The comprehensive recreational facility provides varied, yet complimentary recreational opportunities, open space, and distance buffer from other potential sensitive land uses. Visitors to one portion of the facility observe the availability of the adjoining amenities, and this passive promotional effort enhances public use of the entire public recreation area.

The Ground Operations activity includes continued routine maintenance of the OHV Park including track refurbishing, weed abatement, dust/erosion control, building maintenance, safety personnel, equipment maintenance, fuel, publicity, and utilities costs. All tracks are regularly refurbished and moisture conditioned for optimum riding traction as well as fugitive dust control. An on-site equipment storage building and a separate public restroom building are provided for maintenance and operational convenience. This Project will provide replacement equipment of an ATV utility vehicle and a used loader tractor. Rental of other heavy equipment, when needed, is included in this project as is the rental of portable toilet facility for a remote portion of the OHV Park.

#### B. Relation of Proposed Project to OHV Recreation

The project provides for continued operation and availability of the OHV Park for legal OHV riding opportunities on the youth track, cycle track, sub 50 cc track and the ATV track in an area without sensitive habitat or soil erosion exposure.

#### C. Describe the size of the specific Project Area(s) in acres and/or miles

There are 30 acres of land available for motorized OHV recreation. A Youth Track provides opportunities for young riders to learn skills and become familiar with safe use of OHV recreational equipment. A one-mile motor cycle track is provided for those of varied experience levels. A sub-50cc track is available for young or old wishing to have an exciting time with their pocket-bikes. The newest addition is an ATV track to afford legal riding opportunities for other OHV recreation enthusiasts. Ample parking is available, as is spectator viewing as well as sanitation facilities.

The adjoining Porterville Sports Complex provides an additional 103 acres of year-round public recreational opportunities. The concession facility is in operation during some evenings and Saturdays over the summer and fall seasons. Users of the OHV Park have access to the Sports Complex and the concession stand.

#### D. Location and description of OHV opportunities

In addition to the proposed project site, the City of Tulare provides an OHV cycle track approximately 20 miles distant and

the Sequoia National Forest provides OHV trails that are approximately a 2.5 hour drive from the Porterville OHV track.

## 2. Rerouting Requirements

### Rerouting

(a) Does your project involve rerouting of any roads and trails?  Yes  No

If response to question (a) is 'Yes', a Project timeline, conceptual drawings and site plans are required (See 'Attachments' tab at the top of the screen)

If response to question (a) is 'No', skip details related to rerouting

## Additional Documentation

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1. **Project Timeline (Required if project includes necessary rerouting)**
2. **Conceptual Drawings and Site Plans (Required if project includes necessary rerouting)**
3. **Project-Specific Maps**  
Attachments: [Project Specific Map](#)
4. **Optional Project-Specific Application Documents**

**Project Cost Estimate**

FOR OFFICE USE ONLY:		Version # _____	APP # _____
<b>APPLICANT NAME :</b>	City of Porterville Parks and Leisure Services		
<b>PROJECT TITLE :</b>	Ground Operations (FINAL)	<b>PROJECT NUMBER (Division use only) :</b>	G09-03-24-G01
<b>PROJECT TYPE :</b>	<input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Education & Safety <input checked="" type="checkbox"/> Ground Operations <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Planning <input type="checkbox"/> Restoration		
<b>PROJECT DESCRIPTION :</b>	<p>Porterville OHV Park is a part of a comprehensive recreational area with approximately 30 acres of land devoted to various OHV tracks for youth and adult OHV recreation. Four separate tracks are available, each providing a unique OHV equipment and riding opportunity. An observation deck with furniture is available for spectator viewing. Deck amenities are made from recyclable materials which provide extended durability in the park lessening the need for frequent replacement, which impacts operations cost. The entire recreational area is operated and maintained 12 months of the year.</p> <p>The Porterville Sports Complex is another component of the comprehensive recreational area. Playgrounds and open fields for non-motorized recreational activities are open to public use daily. This public park facility provides space that can accommodate 11 soccer fields, 3 football fields, 2 softball fields, and parking for over 300 vehicles. The proximity of the recreational fields and playgrounds to the OHV park provide diverse public recreational opportunities within the same geographic areas. A concession stand restroom building supports the uses within this portion of the recreational area. Use of the maintenance/equipment storage building, the water truck and a weed sprayer are shared to meet maintenance and operational needs. Maintenance staff of the OHV and Sports Complex areas provide cooperative assistance.</p> <p>The comprehensive recreational facility provides varied, yet complimentary recreational opportunities, open space, and distance buffer from other potential sensitive land uses. Visitors to one portion of the facility observe the availability of the adjoining amenities, and this passive promotional effort enhances public use of the entire public recreation area.</p> <p>The Ground Operations activity includes continued routine maintenance of the OHV Park including track refurbishing, weed abatement, dust/erosion control, building maintenance, safety personnel, equipment maintenance, fuel, publicity, and utilities costs. All tracks are regularly refurbished and moisture conditioned for optimum riding traction as well as fugitive dust control. An on-site equipment storage building and a separate public restroom building are provided for maintenance and operational convenience. This Project will provide replacement equipment of an ATV utility vehicle and a used loader tractor. Rental of other heavy equipment, when needed, is included in this project as is the rental of portable toilet facility for a remote portion of the OHV Park.</p>		

	Line Item	Qty	Rate	UOM	Grant Request	Match	Total
<b>DIRECT EXPENSES</b>							
<b>Program Expenses</b>							
1	<b>Staff</b>						
	Park Maintenance Worker Notes : Full-time OHV Parks Maintenance Worker.	2080.000	28.130	HRS	45,561.00	12,949.00	58,510.00

Project Cost Estimate for Grants and Cooperative Agreements Program - 2009/2010  
 Agency: City of Porterville Parks and Leisure Services  
 Application: Ground Operations (FINAL)

2/26/2010

Line Item	Qty	Rate	UOM	Grant Request	Match	Total
Park Maintenance Worker Notes : Part-time OHV Parks Maintenance Worker.	600.000	10.500	HRS	4,725.00	1,575.00	6,300.00
Other-Park Attendant (4 Flaggers p/t emp	1670.000	9.450	HRS	11,831.00	3,950.00	15,781.00
Other-Park Attendant (Gate Attendant- p/	480.000	10.500	HRS	3,780.00	1,260.00	5,040.00
Other-Volunteer	320.000	10.500	HRS	0.00	3,360.00	3,360.00
Other-EMT Volunteer	180.000	12.600	HRS	0.00	2,268.00	2,268.00
Park Attendant Notes : Assistant OHV Manager	200.000	12.600	HRS	1,890.00	630.00	2,520.00
Other-Analyst Notes : For onsite and direct activities including; employee timesheet review, volunteer hours verification, sign ordering and placement.	21.000	30.000	HRS	472.00	158.00	630.00
<b>Total for Staff</b>				68,259.00	26,150.00	94,409.00
<b>2</b>	<b>Contracts</b>					
Other-Alarm Monitoring	12.000	60.000	MOS	540.00	180.00	720.00
<b>3</b>	<b>Materials / Supplies</b>					
Irrigation Parts	1.000	800.000	YR	600.00	200.00	800.00
Other-Educational Supplies	1.000	500.000	YR	375.00	125.00	500.00
Other-Herbicides & Plant Replacements	1.000	500.000	YD	375.00	125.00	500.00
Fencing Supplies	1.000	500.000	EA	375.00	125.00	500.00
Other-Roadway gravel	1.000	500.000	EA	375.00	125.00	500.00
Janitorial	12.000	50.000	MOS	450.00	150.00	600.00
<b>Total for Materials / Supplies</b>				2,550.00	850.00	3,400.00
<b>4</b>	<b>Equipment Use Expenses</b>					

Project Cost Estimate for Grants and Cooperative Agreements Program - 2009/2010  
 Agency: City of Porterville Parks and Leisure Services  
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2/26/2010

	Line Item	Qty	Rate	UOM	Grant Request	Match	Total
	Other-Fuel/Oil Notes : For OHV equipment fuel and lubricants consumed during operation.	12.000	350.000	MOS	3,150.00	1,050.00	4,200.00
	Other-Repair/Service Parts Notes : Maintenance and repair of OHV equipment.	1.000	9000.000	YR	6,750.00	2,250.00	9,000.00
	Equipment Rental Notes : Rental of heavy equipment for activities beyond capabilities of OHV equipment or when OHV equipment is in disrepair. No use fees are being charged for OHV Park equipment.	1.000	14000.000	YR	10,500.00	3,500.00	14,000.00
	Other-Portable Toilet Rental Notes : Rental of portable toilet facility for a remote portion of the OHV Park .	1.000	1000.000	YR	750.00	250.00	1,000.00
	<b>Total for Equipment Use Expenses</b>				21,150.00	7,050.00	28,200.00
<b>5</b>	<b>Equipment Purchases</b>						
	Other-ATV Utility Vehicle Notes : Replacement of current ATV was supposed to be completed with funds from 2008-2009 grant. Due to higher than expected equipment repair, funds were not available for the purchase. Cost for a newer ATV utility mule is comparable to equipment indicated in last cycle fund request and based upon 4-wheel drive unit bids received in February 2010.	1.000	12000.000	EA	9,000.00	3,000.00	12,000.00
	Other-Used Loader Tractor	1.000	46000.000	EA	34,500.00	11,500.00	46,000.00
	<b>Total for Equipment Purchases</b>				43,500.00	14,500.00	58,000.00
<b>6</b>	<b>Others</b>						
	Utilities	12.000	1250.000	MOS	11,300.00	3,700.00	15,000.00
	Insurance Notes : Operations liability	1.000	7800.000	YR	5,800.00	2,000.00	7,800.00

Project Cost Estimate for Grants and Cooperative Agreements Program - 2009/2010  
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 Application: Ground Operations (FINAL)

2/26/2010

	Line Item	Qty	Rate	UOM	Grant Request	Match	Total
	Printing	1.000	200.000	YR	150.00	50.00	200.00
	Other-Safety & direction signs	1.000	1000.000	YR	750.00	250.00	1,000.00
	Insurance Notes : Equipment	5.000	300.000	EA	1,125.00	375.00	1,500.00
	<b>Total for Others</b>				19,125.00	6,375.00	25,500.00
<b>7</b>	<b>Indirect Costs</b>						
	Indirect Costs-Administrative Costs	12.000	1200.000	MOS	11,076.00	3,324.00	14,400.00
	Indirect Costs-Equipment depreciation	12.000	200.000	MOS	1,800.00	600.00	2,400.00
	<b>Total for Indirect Costs</b>				12,876.00	3,924.00	16,800.00
	<b>Total Program Expenses</b>				168,000.00	59,029.00	227,029.00
	<b>TOTAL DIRECT EXPENSES</b>				168,000.00	59,029.00	227,029.00
	<b>TOTAL EXPENDITURES</b>				<b>168,000.00</b>	<b>59,029.00</b>	<b>227,029.00</b>

Project Cost Summary for Grants and Cooperative Agreements Program - 2009/2010  
 Agency: City of Porterville Parks and Leisure Services  
 Application: Ground Operations (FINAL)

2/26/2010

	Line Item	Grant Request	Match	Total	Narrative
<b>DIRECT EXPENSES</b>					
<b>Program Expenses</b>					
1	Staff	68,259.00	26,150.00	94,409.00	
2	Contracts	540.00	180.00	720.00	
3	Materials / Supplies	2,550.00	850.00	3,400.00	
4	Equipment Use Expenses	21,150.00	7,050.00	28,200.00	
5	Equipment Purchases	43,500.00	14,500.00	58,000.00	
6	Others	19,125.00	6,375.00	25,500.00	
7	Indirect Costs	12,876.00	3,924.00	16,800.00	
<b>Total Program Expenses</b>		<b>168,000.00</b>	<b>59,029.00</b>	<b>227,029.00</b>	
<b>TOTAL DIRECT EXPENSES</b>		<b>168,000.00</b>	<b>59,029.00</b>	<b>227,029.00</b>	
<b>TOTAL EXPENDITURES</b>		<b>168,000.00</b>	<b>59,029.00</b>	<b>227,029.00</b>	

## Environmental Review Data Sheet (ERDS)

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### ITEM 1 and ITEM 2

#### ITEM 1

- a. ITEM 1 - Has a CEQA Notice of Determination (NOD) been filed for the Project?  Yes  No  
(Please select Yes or No)

#### ITEM 2

- b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)) (Please select Yes or No)  Yes  No

### ITEM 3 - Project under CEQA Guidelines Section 15378

- c. ITEM 3 - Are the proposed activities a "Project" under CEQA Guidelines Section 15378?  Yes  No  
(Please select Yes or No)
- d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical impacts on the environment and are thus not a "Project" under CEQA. (Please select Yes or No)  Yes  No
- e. Other. Explain why proposed activities would not cause any physical impacts on the environment and are thus not a "Project" under CEQA. DO NOT complete ITEMS 4 – 10

The City of Porterville owns and operates the Porterville oHV Park for the public purposes encompassed by proposed activities. The proposed activities include only minor alterations to existing recreational facilities exist.

### ITEM 4 - Impact of this Project on Wetlands

### ITEM 5 - Cumulative Impacts of this Project

### ITEM 6 - Soil Impacts

### ITEM 7 - Damage to Scenic Resources

### ITEM 8 - Hazardous Materials

- Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)? (Please select Yes or No)  Yes  No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards.

### ITEM 9 - Potential for Adverse Impacts to Historical or Cultural Resources

- Would the proposed Project have potential for any substantial adverse impacts to historical or cultural resources? (Please select Yes or No)  Yes  No

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural resources.

**ITEM 10 - Indirect Significant Impacts**

**CEQA/NEPA Attachment**

Attachments:

[CEQA/NEPA](#)

## Evaluation Criteria

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### 1. Project Cost Estimate - Q 1. (Auto populates from Cost Estimate)

1. As calculated on the Project Cost Estimate, the percentage of the cost of the Project covered by the Applicant is 3

(Note: This field will auto-populate once the Cost Estimate and Evaluation Criteria are Validated.) (Please select one from list)

- 76% or more (10 points)  
 51% - 75% (5 points)  
 26% - 50% (3 points)  
 25% (Match minimum) (No points)

### 2. Failure to Complete - Q 2.

2. Failure to complete the Project would result in: 8

(Check all that apply) : Maximum of 8 points (Please select applicable values)

- Loss of OHV Opportunity (6 points)  
 Negative impact to cultural sites (2 points)  
 Damage to special-status species or other sensitive habitat (2 points)  
 Potential trespass (2 points)  
 Additional damage to Facilities (1 point)

Explain each statement that was checked

Failure to complete the Project would result in loss of OHV opportunity maintenance of the track and onsite personnel for direction and supervision are a few of the many critical elements to the availability and safety of the facility. During the winter months, rain may cause the track to become too saturated and must be monitored and managed. Conversely, during summer months, the track may be too dry and proper dust control measures must be taken. After riding days, the track needs to continually be maintained to provide saferiding paths and conditions.

The absence of onsite personnel would also exp the facility exposed to potential intrusion. Although the track is completely fenced, there is still the possibility that vandals may jump the fence or destroy the lock to trespass onto the property. In addition to the fence, having staff to maintain and monitor the facility on a consistent basis is an effective deterrent to mitigate this exposure.

### 3. Sustain OHV Opportunity - Q 3.

3. The Project would sustain OHV Opportunity by 9

(Check all that apply) (Please select applicable values)

- Maintaining trail or road tread (5 points)  
 Installing or repairing erosion control features (3 points)  
 Providing traffic control and/or educational signage (3 points)  
 Maintaining multi use (ATV, Dirt Bikes, 4x4, etc) (1 point)  
 Providing varied levels of riding difficulty (1 point)

Explain each statement that was checked

The Project would sustain OHV opportunity by maintaining trail tread as the staff maintenance workers are consistently surveying the route conditions and performing dust control measures and/or re-grooming the routes as necessary.

In addition to signs being posted, there are also "flaggers" onsite during riding days who monitor the park activity and provide direction and/or instructions to ensure the safety of the riders.

The Project sustains the availability of multi-use OHV opportunity as the facility premises include a large track and a youth track for Dirt Bike riders, ATV track as well as track for sub-50CC vehicles and the newest addition a quad track.

**4. Public Input - Q 4.**

4. The Project was developed with public input employing the following 1

(Check all that apply) : Maximum of 2 points (Please select applicable values)

- Publicly noticed meeting(s) with the general public to discuss Project (1 point)  
 Conference call(s) with interested parties (1 point)  
 Meeting(s) with stakeholders (1 point)

Explain each statement that was checked

The OHV Parks and the continued participation in the CA State Parks Grant Program regarding the maintenance and operations of the facility has been discussed during many of the City of Porterville's Parks & Leisure Commission meetings where the public was invited to engage in the discussions and provide input related to these efforts.

**5. Utilization of Partnerships - Q 5.**

5. The Project will utilize partnerships to successfully accomplish the Project. The number of partner organizations that will participate in the Project are 0

(Check the one most appropriate) (Please select one from list)

- 4 or more (4 points)  2 to 3 (2 points)  
 1 (1 point)  None (No points)

List partner organization(s):

**6. Impact to Natural and Cultural Resources - Q 6.**

6. The Project will avoid and/or minimize impact to natural and cultural resources by 7

(Check all that apply) : Maximum of 7 points (Please select applicable values)

- Maintaining physical barriers to control OHV use (1 point)  
 Protecting water quality (1 point)  
 Providing bridges instead of wet crossings where appropriate (1 point)  
 Protecting special-status species (1 point)  
 Re-routing trails to divert away from riparian/wetlands areas (1 point)  
 Providing sanitary facilities (1 point)  
 Protecting cultural site(s) (1 point)  
 Site design precludes the need for the above measures (7 points)

Explain each statement that was checked

The site is designed with separate tracks for different types of OHV recreation. There are no special-status species or sensitive habitats located within the legal OHV recreation area, and this area will not be expanded by this Project. The OHV recreational area is fenced to preclude off-site trespass.

**7. Recycled Materials - Q 7.**

7. The Project incorporates recycled materials by utilizing 3

(Check all that apply) (Please select applicable values)

- Barrier materials which include recycled content or materials obtained onsite (1 point)
- Signs, sign posts or education kiosks which use products with recycled content (1 point)
- Erosion control features which use materials with recycled content (1 point)
- Paper used for trail maps which includes recycled content (1 point)
- Other products with recycled content (Specify) (1 point) [furniture and observation deck]

**8. Sustainable Technologies - Q 8.**

8. The Project makes substantial use of sustainable technologies such as 4

- Alternative fuel vehicles and equipment
- Renewable energy sources (e.g., solar, wind)
- Low volatile organic compound emission materials (e.g., paint, sealants, carpet)
- Low flow plumbing fixtures
- Water efficient landscaping

(Check the one most appropriate) (Please select one from list)

- No (No points)  Yes (4 points)

Explain 'Yes' response

The restroom has low flow plumbing fixtures, and the OHV site area has water efficient landscaping.

**9. Motorized Access - Q 9.**

9. The Project improves and/or maintains facilities that provide motorized access to the following non-motorized recreation opportunities 2

(Check all that apply) Scoring: 2 points each, up to a maximum of 6 points (Please select applicable values)

- Camping
- Birding
- Hiking
- Equestrian trails
- Fishing
- Rock Climbing
- Other (Specify) [Sports Complex Recreational Facilities]