

2018/2019 OHV Grant Program Application Checklist

Common Documents (Submit only once for each Application as required)

General Information	<i>[General Application Requirements – General Tab]</i>
Location Map	<i>[General Application Requirements – Location Map Tab]</i>
Applicant Certifications	<i>[General Application Requirements – Certifications Tab]</i>
Habitat Management Program (Part 1) ¹	<i>[General Application Requirements – HMP Tab]</i>
Habitat Management Program (Part 2)	<i>[General Application Requirements – HMP Tab]</i>
Equipment Inventory	<i>[General Application Requirements – Equipment Inventory Tab]</i>
Public Review	<i>[General Application Requirements – Public Review Tab]</i>
Soil Conservation Plan ¹	<i>[General Application Requirements – Soil Conservation Tab]</i>
Governing Body Resolution ²	<i>[General Application Requirements – Certifications Tab]</i>
IRC, Section 501(c)(3) status³	<i>[General Application Requirements – Doc/Uploads Tab]</i>
IRS Form 990 ³	<i>[General Application Requirements – Doc/Uploads Tab]</i>
General Evaluation Criteria⁴	<i>[General Application Requirements – Evaluation Tab]</i>
Written Permission⁵	<i>[General Application Requirements – Doc/Uploads Tab]</i>

Project-specific Documents (Submit for each Project as required)

Project Description	<i>[Project – Project Description Tab]</i>
Project Cost Estimate	<i>[Project – Cost Estimate Tab]</i>
Project Specific Evaluation Criteria	<i>[Project – Evaluation Tab]</i>
Environmental Review Data Sheet (ERDS) - CEQA/NEPA	<i>[Project – ERDS Tab]</i>

Documents Unique to Specific Project Types (Submit as required)

	Acquisition	Development	Education and Safety	Ground Operations	Law Enforcement	Planning	Restoration
Acquisition Plan <i>[Project Description Tab]</i>	X						
Assessors Parcel Map(s) <i>[Additional Documentation Tab]</i>	X						
Project-specific Map(s) <i>[Additional Documentation Tab]</i>	X	X		X			X
Project-specific Photo(s) <i>[Additional Documentation Tab]</i>							X
Conceptual Drawings and Site Plans <i>[Additional Documentation Tab]</i>		X		X ⁶			
Timeline and products due <i>[Project Description Tab]</i>				X ⁶			
Land Tenure Certification <i>[Additional Documentation Tab]</i>		X ²					
Law Enforcement Needs Assessment <i>[LE Needs Tab]</i>					X		
Law Enforcement Project Certification <i>[LE Certification Tab]</i>					X		

¹ Required for Applicants applying for projects that involve Ground Disturbing Activities.

² Required for city, county and District Applicants only.

³ Required only for Nonprofit organizations.

⁴ Required for all Applicants except those applying solely for law enforcement or education and safety projects.

⁵ Required for any Applicant applying for Projects on public lands not managed by the Applicant.

⁶ Required only for the necessary rerouting of roads and trails to address operational concerns.

Note: Yellow highlight items are due at preliminary filing, March 4, 2019

Note: Blue text in "[]" indicates item location in OLGA

Items that are not highlighted are due at final, June 3, 2019