

**CALIFORNIA STATE PARKS**  
**Off-Highway Motor Vehicle Recreation Division**

**GRANTS AND COOPERATIVE AGREEMENTS**  
**PROGRAM REGULATIONS - APPENDIX**  
(Rev. ~~4/19~~1/21)

## APPENDIX

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## PUBLIC REVIEW PROCESS

APPLICATION YEAR:

APPLICANT NAME:

### PUBLIC NOTIFICATION EFFORTS:

*Check all that apply:*

- |  |             |       |
|--|-------------|-------|
| <input type="checkbox"/> NOTICE TO INTERESTED PERSON(S)    | DATE:       | _____ |
| <input type="checkbox"/> PUBLISHED ON APPLICANT'S WEBSITE  | DATE:       | _____ |
| <input type="checkbox"/> PUBLISHED IN NEWSPAPER            | <u>DATE</u> | _____ |
| <input type="checkbox"/> NEWS RELEASE ISSUED               | <u>DATE</u> | _____ |
| <input type="checkbox"/> PUBLIC MEETING(S)/HEARING(S) HELD | <u>DATE</u> | _____ |

### PUBLIC COMMENTS:

*Briefly summarize public comments received that are relevant to each Project or the Grant Application as a whole:*

### APPLICATION DEVELOPMENT AS A RESULT OF PUBLIC COMMENTS:

*Were changes made to the Application as a result of public comments?*

YES       NO

*Describe how public comments affected the Application:*

**Grants and Cooperative Agreements Program**  
**Nonprofit Certification**

The Off-Highway Motor Vehicle Recreation (OHMVR) Division has determined that “self-dealing” as defined in section 5233 of the California Corporations Code is incompatible with the dispersal of monies drawn from the Off-Highway Vehicle Trust Fund in the pursuit of OHMVR Division’s mission. Prudent and proper use of the Grant monies requires transparency and fairness, which is not served when an individual and/or a business profits or has a material financial interest in the use of the funding. Therefore, a non-profit organization shall have a resolution passed by the Board of Directors and dated within 90 days of Grant Application submission verifying the following information. Failure to submit the required resolution shall result in a rejection of the Application.

Verification of Non-Interested Board Members

We, the Board of Directors of [non-profit name] (“Board”), a non-profit 501(c)(3), certify that

- no Board members have a “material financial interest” which would qualify them as “interested directors” in the business of the Board of Directors of \_\_\_\_\_, per California Corporations Code section 5233; and
- no current Board members have in the past or will in the future engage in a “self-dealing” transaction, as defined in California Corporations Code section 5233, and
- the Board’s Bylaws reflect a prohibition on self-dealing, including the repudiation of the exception in California Corporations section 5233(a)(2) and 5233(d); and
- the Executive Director and staff do not have a material financial interest in the business of the nonprofit organization.

I declare under penalty of perjury that the information provided on this form are true and correct to the best of my knowledge.

\_\_\_\_\_  
Chair, Board of Directors

\_\_\_\_\_  
Date

**PROJECT ACCOMPLISHMENT REPORT (PAR) - LAW ENFORCEMENT**

(MUST BE SUBMITTED WITH EACH PAYMENT REQUEST)

GRANTEE: \_\_\_\_\_ PAYMENT REQUEST #: \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_ PROJECT AGREEMENT #: \_\_\_\_\_

ACTIVITY PERIOD: \_\_\_\_\_ TO \_\_\_\_\_

**1. Jurisdiction and areas where work was completed (including number of acres/miles):**

Jurisdiction/Areas	Acres	Miles	Hours Patrolled	<u>Contacts/Citations/Warnings Issued</u>

**2. Provide a brief summary of any accomplishments that are not covered above:**

\_\_\_\_\_

3. Are you currently trending to spend all of your funds? Yes  No

4. Are you currently trending to meet your match requirement? Yes  No

**5. If Indirect Costs are included, please describe how costs were applied:**

--

**6. Was Equipment purchased? (unit acquisition cost of at least \$5,000):** Yes  No

If yes, please list below and describe how the unit was used:


Note: Photos for each piece of Equipment purchased must be included showing the "OHV Funds at Work" sticker and the vin/serial numbers. Please put photos on a Word document and turn them in with this document.

**7. Are before and after pictures, representative of your project with GPS Coordinates, included?** Yes  No

Note: Please put photos on a Word document and turn them in with this document.

**8. Final Payment Requests Only - If funds were not completely expended, please include the amount and explain:**

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