

Documents Incorporated by Reference

CALIFORNIA STATE PARKS
Off-Highway Motor Vehicle Recreation Division

2008 GRANTS AND COOPERATIVE AGREEMENTS
PROGRAM REGULATIONS - APPENDIX

~~(Rev. 1/10)~~

(Rev. 1/11)

APPENDIX

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GENERAL INFORMATION

APPLICATION YEAR

APPLICANT TYPE *(Check one)*

- CITY COUNTY DISTRICT U.S. FOREST SERVICE U.S. BUREAU OF LAND MANAGEMENT OTHER FEDERAL AGENCY
 FEDERAL RECOGNIZED NATIVE AMERICAN TRIBE EDUCATIONAL INSTITUTIONS NONPROFIT - 501(c)(3) STATE AGENCY

APPLICANT NAME *(e.g., Department, Division Office)*

FEDERAL EMPLOYER IDENTIFICATION NUMBER
(Nonprofits ONLY)

MAILING ADDRESS

CITY

STATE

ZIP CODE

P.O. BOX ADDRESS *(If applicable)*

CITY

STATE

ZIP CODE

PROJECT REQUEST(S) SUMMARY

PROJECT TYPE	PROJECT TITLE	GRANT REQUEST	MATCH	TOTAL PROJECT COST
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
TOTAL <i>(Rounded to the nearest \$1,000)</i>		\$0	\$0	\$0

APPLICANT'S AUTHORIZED REPRESENTATIVE AND CONTACT PERSON

NAME OF AUTHORIZED REPRESENTATIVE

NAME OF PROJECT ADMINISTRATOR

TITLE

TITLE

TELEPHONE

TELEPHONE

FAX

FAX

E-MAIL

E-MAIL

ENVIRONMENTAL REVIEW DATA SHEET (ERDS)

APPLICATION YEAR:

APPLICANT NAME:

PROJECT TITLE:

ITEM 1

Has a CEQA Notice of Determination (NOD) been filed for the Project? YES NO

If YES, stop here.

If NO, continue to ITEM 2

ITEM 2

Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)). YES NO

If YES, stop here. A subsequent ERDS shall be prepared prior to the OHMVR Division approval of the second Project phase if an NOD has not been filed at that time.

If NO, continue to ITEM 3

ITEM 3

Are the proposed activities a "Project" under CEQA Guidelines Section 15378? YES NO

If YES, complete ITEMS 4 – 10. If unsure, mark YES and complete ITEMS 4 – 10.

If NO, check the appropriate box below:

- The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical impacts or change in the environment, or a reasonably foreseeable indirect physical change in the environment, and are thus not a "Project" under CEQA.
- Other. Explain why proposed activities would not cause any physical impacts or change in the environment, or a reasonably foreseeable indirect physical change in the environment, and are thus not a "Project" under CEQA. *DO NOT complete ITEMS 4 – 10.*

NOTE: If the proposed activities are considered a "Project" under CEQA Guidelines Section 15378, the Applicant must provide an explanation for answers to ITEMS 4 – 10. Simple YES or NO responses without an explanation shall not be accepted. If an explanation can be found in NEPA or other documentation, then summarize and list the page number from which the Applicant is summarizing. For ITEMS 4 – 10, the Applicant may also list Best Management Practices (BMPs), Standard Operating Practices or Procedures (SOPs), and Limited Operating Periods (LOPs) that will avoid adverse effects from the Applicant's activities.

ITEM 4

Evaluate the impact of this Project on wetlands, navigable waters, and sensitive habitats and species (including threatened and endangered species):

ITEM 5

Evaluate cumulative impacts from this Project along with others of the same type in the same general place, such as increased noise or traffic. Refer to the cumulative impacts discussion in the environmental impact statement, land management plan, or other sources as appropriate:

ENVIRONMENTAL REVIEW DATA SHEET (ERDS)

ITEM 6

Discuss whether the proposed Project could have a significant effect on the environment due to substantial soil erosion or the loss of topsoil:

ITEM 7

Discuss the potential for damage to scenic resources within the viewshed of a highway officially designated as a state scenic highway:

ITEM 8

Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)? YES NO

Refer to the Cortese List data resources at the following website to identify documented toxic hazards at the Project site:

www.calepa.ca.gov/SiteCleanup/CorteseList/default.htm

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

ITEM 9

Would the proposed Project have potential for any substantial adverse impacts to historical or cultural resources? YES NO

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural resources:

ITEM 10

Discuss the potential for the Project to cause indirect significant impacts, either by causing user groups to go elsewhere, causing significant impacts off-site, or significantly increasing use in the vicinity of the Project site:

PROJECT COST ESTIMATE

APPLICANT NAME:

PROJECT TITLE:

PROJECT NUMBER *(Division use only)*:

PROJECT TYPE: ACQUISITION DEVELOPMENT EDUCATION & SAFETY GROUND OPERATIONS
 LAW ENFORCEMENT PLANNING RESTORATION

PROJECT DESCRIPTION:

CATEGORY	QTY	UNIT*	UNIT COST	SUBTOTAL	MATCH	GRANT REQUEST	TOTAL PROJECT COST
STAFF:							
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
STAFF TOTAL:				\$0.00	\$0.00	\$0.00	\$0.00
CONTRACTS:							
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
CONTRACTS TOTAL:				\$0.00	\$0.00	\$0.00	\$0.00
MATERIALS/SUPPLIES:							
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
MATERIALS/SUPPLIES TOTAL:				\$0.00	\$0.00	\$0.00	\$0.00
EQUIPMENT USE EXPENSES:							
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
EQUIPMENT USE EXPENSES TOTAL:				\$0.00	\$0.00	\$0.00	\$0.00
EQUIPMENT PURCHASES:							
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
EQUIPMENT PURCHASES TOTAL:				\$0.00	\$0.00	\$0.00	\$0.00
OTHER:							
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
				\$0.00		\$0.00	\$0.00
OTHER TOTAL:				\$0.00	\$0.00	\$0.00	\$0.00
INDIRECT COSTS <i>(Not to exceed 10% of the Grant Request amount) :</i>				\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL:				\$0.00	\$0.00	\$0.00	\$0.00
TOTAL <i>(Rounded to the nearest \$1,000):</i>				\$0	\$0	\$0	\$0

**Unit: Enter the appropriate unit of measure (e.g., hours = hrs., months = mos., each = ea., feet = ft., miles = mi., miscellaneous = misc., package = pkg.)*

Project Agreement General Provisions (U. S. Forest Service Only)

A. Definitions

1. The term "State" as used herein means the California State Department of Parks and Recreation.
2. The term "Act" as used herein means the Off-Highway Motor Vehicle Recreation Act of 2003 as amended.
3. The term "Application" as used herein means the individual Project Application and its required attachments pursuant to the enabling legislation, regulations, and/or Grant program, which is hereby incorporated into this agreement by this reference.
4. The term "Project" as used herein means the Project which is described on Attachment 1 of this agreement and in the Project Application, which is hereby incorporated into this agreement by reference.
5. The term "Project Cooperative Agreement" as used herein means the Application and the Project Agreement and its General Provisions.
6. The term "Forest Service" as used herein means the National Forest unit of the Forest Service, USDA, named on page 1 of this agreement as the Federal Agency acting in accordance with the Act of June 30, 1914 (38 Stat. 430; 16 U.S.C. 498) and Act of June 12, 1960 (74 Stat. 215; 16 U.S.C 528-531).

B. Project Execution

1. Subject to the availability of funds through an appropriation in the state budget, the State hereby commits to the Forest Service a sum of money not to exceed the amount stated on page 1 of the Project Agreement in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Project Description on Attachment 1 of the Project Agreement and under the terms and conditions set forth in this Project Cooperative Agreement. Subject to the availability of funds, the Forest Service agrees to furnish any additional amounts in excess of that stated in the Project Agreement that may be necessary to complete the Project. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval prior to disbursement of funds.
2. The Forest Service agrees to execute and complete the Project in accordance with the Project performance period set forth on page 1 of the Project Agreement, and under the terms and conditions of this agreement.
3. If the Project includes development, the development plans, specifications and estimates or Force Account Schedule shall be reviewed and approved by the State prior to the Forest Service proceeding with the Project. Unless the development plans, specifications and estimates or Force Account Schedule are approved by the State, the State shall have no obligation to make payments for the work or any construction which is commenced.
4. The Forest Service shall comply with all applicable current laws and regulations affecting Development Projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. In addition, the Forest Service shall complete the development work in accordance with the State approved development plans, specifications, and estimates or Force Account Schedule.
5. The Forest Service shall make property or facilities acquired and/or developed pursuant to this Project Cooperative Agreement available for inspection upon request by the State to determine if development work is in accordance with the approved plans, specifications and estimates or Force Account Schedule, including a final inspection upon Project completion.

6. If the Project includes acquisition of real property; the acquisition shall be in accordance with the terms of Title II and Title III, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P. L. 91-646; 94 Stat 1894 [1970]), and the applicable regulations and procedures implementing such Act for all real property Acquisitions and where applicable shall assure that the Act has been complied with for property to be developed with assistance under the Project Cooperative Agreement and the Forest Service agrees to comply with the Government Code Chapter 16 commencing with Section 7260 et seq, to the extent it may be applicable, and all other applicable federal, state and local laws or ordinances affecting relocation and real property Acquisition. Documentation of such compliance will be made available for review upon request by the State.
7. This Project Cooperative Agreement in no way restricts either party from cooperating with or receiving cooperation from other public and private agencies, organizations and individuals, or from accepting contributions and gifts for the development, administration, and operation of vehicle activity on the lands of the Forest Service or other public lands within California.
8. Nothing herein shall be construed as obligating either party hereto to expend or as involving either party in any contract or other obligation for the future payment of moneys in excess of appropriations authorized by law and administratively allocated for this purpose.
9. No member of, or Delegate to, Congress or Resident Commissioner shall be admitted to share any part of the Project Cooperative Agreement, or to any benefit that may arise there from; but this provision shall not be construed to extend to this Project Cooperative Agreement if made with a corporation for its general benefit.
10. The Forest Service and its employees in the performance of this Project Cooperative Agreement shall act in an independent capacity and not as officers or employees of the State. Neither party to this agreement shall have the authority, express or implied, to bind the other party to any obligation except as may be authorized by this agreement.
11. All real property acquired or improvements constructed under this Project Cooperative Agreement shall be and will remain the property of the Forest Service, but shall remain available for off-highway vehicle use in accordance with the Forest Service Project Plan, the Off-Highway Motor Vehicle Act of 2003 and its implementing regulations, and the Application.

C. Project Costs

The funds moneys to be provided the Forest Service under this Project Cooperative Agreement shall be disbursed as follows:

1. If the Project includes acquisition of real property, under the authority of the Act of October 10, 1978 (P.L. 95-442; 92 Stat. 1065), the State shall disburse the Forest Service funds as follows, but not to exceed in any event the allowable Project costs for acquisition or the State funds amount allocated for acquisition as set forth on page 1 of this Project agreement, whichever is less.

State will disburse to Forest Service to be deposited immediately into escrow the sum of purchase price if within the maximum value indicated in the Forest Service Project Plan and State approved costs of acquisition.

2. If the Project includes development, after approval by the State of the Forest Service's plans, specifications and estimates or Force Account Schedule and after completion of the Project or any phase or unit thereof, the State shall disburse to Forest Service upon receipt and approval by the State of a statement of incurred costs from Forest Service the amount of such approved incurred costs shown on such statement, not to exceed the State Cooperative Agreement amount allocated for development, as set forth on page 1 of this agreement, or any remaining portion of such amount to the extent of such statement. State may disburse up to a maximum of ninety (90) percent of the State Grant amount allocated for development as shown on page 1 of this agreement, upon receipt and approval by the State of Forest Service plans, specifications and estimates or Force Account Schedule. The statements to be submitted by the Forest Service shall set forth in detail the incurred or estimated cost of work performed or to be performed on development of the Project and whether performance will be by construction contract or by Force Account. Statements shall not be

submitted, nor shall the State make payments, more frequently than for work performed during ninety (90) day periods unless otherwise requested by State.

D. Project Administration

1. The Forest Service shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the State may request. In any event, the Forest Service shall provide the State a report showing total final Project expenditures including State funds and all other moneys expended within one hundred twenty (120) days after completion of Project.
2. The Forest Service shall make property and facilities maintained, operated, acquired or developed pursuant to this Project Cooperative Agreement available for inspection by the State upon request.
3. The Forest Service may be provided advanced payments for Cooperative Agreements but only for those that are for Planning, Acquisition, and Ground Operations upon a showing by the Forest Service, the Project may not proceed in the absence of advance payment. The Forest Service shall use any moneys advanced by the State under the terms of this Project Cooperative Agreement solely for the Project herein described. All moneys advanced to Forest Service shall remain property of State until expended for Project purposes.
4. The Forest Service shall place advanced payments into a separate interest bearing account, setting up and identifying such account prior to the advance, interest earned on trust fund moneys shall be used on the Project or paid to the State.
5. If Cooperative Agreements moneys are advanced and not expended, the unused portion of the advance or that portion of the advance which is in excess of the Project cost, whichever is the larger amount, shall be returned to the State within one hundred twenty (120) days of completion of the Project or end of the Project performance period, whichever is earlier.
6. The Forest Service will, provide and maintain a sign on the Project site that includes wording identifying the funding source (Off-Highway Vehicle Fund) and the administering agency (California State Department of Parks and Recreation).
7. Equipment must be used solely for OHV related purposes unless the Applicant is funding the portion of the purchase price not dedicated to OHV purposes

E. Project Termination

1. The Forest Service may unilaterally rescind this Project Cooperative Agreement at any time prior to the commencement of the Project. After Project commencement this agreement may be rescinded, modified or amended by mutual agreement in writing. A Project shall be deemed commenced when the Forest Service makes any expenditure, receives an advance of Cooperative Agreement moneys or incurs an obligation with respect to the Project.
2. Failure by the Forest Service to comply with the terms of this Project Cooperative Agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder.
3. Failure of the Forest Service to comply with the terms of this Project Cooperative Agreement or contract under the enabling legislation may be cause for suspension of all obligations of the State hereunder. However, such failure shall not be cause for the suspension of all obligations of the State hereunder if in the judgment of the State such failure was due to no fault, and was beyond the control of the Forest Service to avoid, mitigate, or remedy such default.

~~F. Indemnification~~

- ~~1. The United States shall be liable, to the extent allowed by law, including the Federal Tort Claims Act, for claim for personal injuries or property damage resulting from the negligent or wrongful act or omission of any employee of the United States while acting within the scope of his or her employment, arising out of this Agreement.~~

- ~~2. The State of California shall be liable, to the extent allowed by law, including the Government Tort Claims Act, for personal injuries or property damage resulting from the negligent or wrongful act or omission of State employees while acting within the scope of his or her employment, arising out of this Agreement.~~

FG. Financial Records

1. The Forest Service shall maintain and make available for inspection by the State at reasonable times accurate financial accounts, documents and records of its costs, disbursements and receipts with respect to its activities under this agreement.
Such accounts, documents and records shall be retained by the Forest Service for three (3) years from the expiration date of the Project agreement, or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years has been completed and a report published.

During regular office hours each of the parties hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this agreement or matters related thereto.

2. The Forest Service may use any generally accepted accounting system provided such system meets the minimum requirements of Federal Management Circular 74-4 and Office of Management and Budget Circular A 102.

GH. Use of Facilities

1. The property acquired or developed with Cooperative Agreement moneys under this agreement shall be used by the Forest Service only for the purpose for which the State Grant moneys were requested and no other use of the area shall be permitted except by specific act of the Legislature.
2. The Forest Service shall without cost to State, except as may be otherwise provided in this or other agreement with the State, operate and maintain the property acquired or developed pursuant to this agreement in the manner of and according to the Off-Highway Motor Vehicle Recreation Act and related regulations, the Application, and any other applicable provisions of law.
3. Use of the Project facilities shall comply with all applicable law including, but not limited to, the registrations of all day-use vehicles with the Department of Motor Vehicles or identified under the Chappie-Z'berg Off-Highway Motor Vehicle Law of 1993.

HI. Nondiscrimination

1. The Forest Service shall not discriminate against any person on the basis of sex, race, color, national origin, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this agreement.
2. The Forest Service shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.
3. All facilities shall be open to members of the public generally, except as noted under the special provisions of this Project Cooperative Agreement.

IJ. Application Incorporation

1. The Application and any subsequent change or addition approved by the State is hereby incorporated in this Project Cooperative Agreement.

JK. Severability

1. If any provision of this agreement or the Application thereof is held invalid, that invalidity shall not affect other provisions or Applications of the agreement which can be given effect without the invalid provision or Application, and to this end the provisions of this agreement are severable.

KL. Governing Law

1. This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California and the United States.

PAYMENT REQUEST

Complete the following with the information from the Project Agreement:

PROJECT AGREEMENT NUMBER: _____ CONTRACT NUMBER: _____ PCA: _____ STATUTES: _____

GRANTEE: _____

PROJECT TITLE: _____ VENDOR NUMBER: _____

PROJECT PERFORMANCE PERIOD: FROM: _____ TO: _____

1. PAYMENT REQUEST NUMBER: _____ **FINAL** (Check box if FINAL) Final payment requests must be submitted within **120 days** after the completion of the project or end of the project performance period, whichever comes first.

2. INVOICE NUMBER/BILL FOR COLLECTION NUMBER (For Grantee use): _____

3. PAYMENT REQUEST PERIOD FROM: _____ TO: _____

4. PAYMENT REQUEST TYPE (Check one):

ADVANCE All advance requests except Law Enforcement projects **must** include a written justification explaining the need for the advance and a list of planned expenditures. Subsequent advance requests **must** include supporting documentation for the prior advance. **Note: Advance requests may not exceed half the total project amount.**

REIMBURSEMENT All supporting documents for reimbursement costs claimed **must** be attached.

5. PROJECT EXPENDITURE AND MATCH DOCUMENTATION SUBMITTED FOR THIS REQUEST: _____

a. Amount to be REIMBURSED / ADVANCED:	b. Amount applied to MATCH requirement:
CATEGORY	CATEGORY
AMOUNT	AMOUNT
Staff \$ _____	Staff \$ _____
Contracts \$ _____	Contracts \$ _____
Materials / Supplies \$ _____	Materials / Supplies \$ _____
Equipment Use Expense \$ _____	Equipment Use Expense \$ _____
Equipment Purchase \$ _____	Equipment Purchase \$ _____
Other \$ _____	Other \$ _____
Administrative Indirect Costs \$ _____	Administrative Indirect Costs \$ _____
TOTAL REIMBURSEMENT / ADVANCE \$ _____	TOTAL MATCH \$ _____

6. TOTAL PROJECT EXPENDITURES FOR THIS REQUEST (REIMBURSEMENT) OR PLANNED EXPENDITURES (ADVANCE):

a. TOTAL AMOUNT OF THIS REQUEST \$ _____

b. AMOUNT TO BE REIMBURSED FROM OHV TRUST FUNDS \$ _____

c. AMOUNT APPLIED FOR MATCH \$ _____

6. PAYMENT INFORMATION:

a. TOTAL GRANT AMOUNT \$ _____

b. REIMBURSEMENTS FUNDS REQUESTED TO DATE \$ _____

c. CURRENT AMOUNT AVAILABLE (a. minus b.) \$ _____

d. **REIMBURSEMENT/ADVANCE AMOUNT (From step 5.b-a.)** \$

e. REMAINING OHV TRUST GRANT FUNDS AVAILABLE (c. minus d.) \$ _____

f. TOTAL AMOUNT APPLIED TO MATCH TO DATE \$ _____

7. SEND WARRANT TO: AGENCY NAME _____

STREET ADDRESS/P.O. BOX . _____

CITY _____ STATE: _____ ZIP CODE: _____

ATTENTION _____

8. **CERTIFICATION:** I represent and warrant that I have full authority to execute this payment request on behalf of the Grantee. I declare under penalty of perjury that the information provided on this form and any accompany documents are true and correct to the best of my knowledge and that all funds received have or will be expended in accordance with the conditions set forth by the State.

GRANTEE: ➤ _____ DATE: _____

SIGNATURE (Authorized Representative)

9. **STATE APPROVAL:** ➤ _____ **DATE:** _____

10. **SUBMIT REQUEST TO:** CALIFORNIA DEPARTMENT OF PARKS AND RECREATION
OFF-HIGHWAY MOTOR VEHICLE RECREATION DIVISION
ATTENTION: (NAME) GRANTS ADMINISTRATOR
1725 23rd STREET, SUITE 200
SACRAMENTO, CA 95816-7100

Evaluation Criteria
General Criteria

Applicant:		Application Year:	
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GENERAL CRITERIA

The general criteria items are to be answered for the entire area managed by the Applicant on which OHV Recreation is allowed. Non-Land Manager Applicants who are required to complete the general criteria shall cooperate with the Land Manager to obtain the information necessary to complete the general criteria section of the Application. It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other published factual documentation with citations referenced when requested.

1. OHV Visitor Opportunity Summary			
a. Data Period: Identify the most recent twelve month period for which the Land Manager has accurate OHV Opportunity and visitation data: <input type="checkbox"/> N/A – No legal OHV riding opportunity (skip to item 2)			
Starting (Month/Year)		Ending (Month/Year)	
b. Off-Highway Vehicle Opportunity Ratio (OHV Ratio) opportunity Respond relative to the twelve month data period identified in Section (a).			
i.	Months of OHV Opportunity (OHV Months) Enter the number of months during the data period that OHV Opportunity was available.		
ii.	Total Miles Of Routes Available For OHV Recreation		
iii.	Total Acres Of Open Riding Available For OHV Recreation		
iv.	OHV Visitation (visitor days) Every visitor that spends a day or a portion thereof engaged in OHV Recreation in legal riding areas is considered one visitor day. Use the most recently published, official, publically available, completed document that indicates OHV visitation data.		
v.	Ratio of OHV Visitation/OHV Opportunity: OHV visitation / (acres of open area+ miles of routes) = OHV ratio		
c. Reference source documents here:			
Reference Document:			
d. Visitor Opportunity Ratio (V/O Ratio) = OHV Ratio x OHV Months / 12			
V/O Ratio = _____			

Scoring: V/O Ratios will be compared for all Applicants	
<input type="checkbox"/>	The top fifth receives (5 points)
<input type="checkbox"/>	The second fifth receives (4 points)
<input type="checkbox"/>	The third fifth receives (3 points)
<input type="checkbox"/>	The fourth fifth receives (2 points)
<input type="checkbox"/>	The last fifth receives (1 point)

2. Quality of OHV Opportunity	
Check all that apply to the Land Manager's OHV program	
<input type="checkbox"/>	Map with OHV Recreation opportunities clearly shown is available for distribution, at no cost (2 points)
<input type="checkbox"/>	Map with OHV Recreation opportunities clearly shown is available on the Land Manager's website (2 points)
<input type="checkbox"/>	Map indicates relative difficulty of each OHV trail (2 points)
<input type="checkbox"/>	Map indicates appropriate OHV use type (ATV, dirt bike, 4x4, OSV, etc.) (2 points)
<input type="checkbox"/>	At least fifty percent of the staging areas include support facilities (restrooms, picnic tables, trash cans, shade structures) (2 points)
<input type="checkbox"/>	Majority of trail intersections are signed with information such as: trail names, directional signs, relative difficulty, mileage to next feature (2 points)

3. Variety of OHV Opportunity	
For items a and b, check one most appropriate for the Land Manager's OHV program	
a. Skill levels (e.g., beginner, intermediate, advanced) indicated by publicly available maps or signage marking trails with relative difficulty	
<input type="checkbox"/>	3 or more skill levels (5 points)
<input type="checkbox"/>	2 skill levels (3 points)
<input type="checkbox"/>	1 skill level (1 point)
<input type="checkbox"/>	Land Manager has no legal OHV riding opportunity (No points)
b. Type of OHV Opportunity (ATV, dirt bike, 4x4, OSV, RUV, Sand Rail/Dune Buggy)	
<input type="checkbox"/>	Opportunities for 3 or more vehicle types (6 points)
<input type="checkbox"/>	Opportunities for 2 vehicle types (3 points)
<input type="checkbox"/>	Opportunity for only 1 vehicle type (1 point)
<input type="checkbox"/>	Land Manager has no legal OHV riding opportunity (No points)

4. Agency contribution	
Cost of OHV Program for <u>Land Manager's most recent complete fiscal year</u> (not to include Indirect Costs). If response is \$0, then no points. Go to item #5:	
% Funded by OHV Trust Fund (do not include in-lieu funds):	
<input type="checkbox"/>	No OHV Trust Funds were used (6 points)
<input type="checkbox"/>	10% or less of the program cost was from OHV Trust Fund (4 points)
<input type="checkbox"/>	11% to 25% of the program cost was from OHV Trust Fund (3 points)
<input type="checkbox"/>	26% to 50% of the program cost was from OHV Trust Fund (1 point)
<input type="checkbox"/>	More than 50% of the program cost was from OHV Trust Fund (No points)
Reference Document:	

5. For <u>Applicant's</u> OHV grant Projects which reached the end of the Project performance period within the last two years, the percentage of all deliverables accomplished: (First time Applicants and past Applicants with no active Grant projects within the last two years, will receive 2 points)	
<input type="checkbox"/>	100% of Deliverable accomplished (5 points)
<input type="checkbox"/>	75% to 99% of Deliverables accomplished (3 points)
<input type="checkbox"/>	Less than 75% of Deliverables accomplished (No points)

6. [For Division use only] In the previous year the <u>Applicant</u> has been responsive and communicated effectively with the assigned OHMVR Grant Administrator by phone, email or personal visit. (3 points) (First time applicants and past applicants with no active Grant projects within the last two years, will receive 2 points)

7. Prevention of OHV trespass	
a. Is site a completely fenced facility such that OHV trespass into neighboring properties and/or closed areas is prevented?	
<input type="checkbox"/>	No (answer items b and c)
<input type="checkbox"/>	Yes (10 points, explain and then skip to item 8)
Explain "Yes" response:	
b. The majority of OHV Opportunity areas are patrolled (Check the one most appropriate)	
<input type="checkbox"/>	At least 5 days per week (5 points)
<input type="checkbox"/>	At least once per week (3 points)
<input type="checkbox"/>	At least once per month (1 point)
<input type="checkbox"/>	Less than once per month (No points)
Explain patrol efforts (e.g., frequency of patrol, patrol personnel, percent of lands covered by patrols):	
c. Measures to prevent OHV trespass into neighboring properties and/or closed areas (Check all that apply)	
<input type="checkbox"/>	Barriers and/or signing are used to prevent OHV trespass into neighboring properties and/or closed areas (3 points)
<input type="checkbox"/>	Education programs, maps and/or brochures provided to the public address OHV trespass, including respect for private property (2 points)
Explain measures utilized to prevent OHV trespass into neighboring properties and/or closed areas:	

8. OHV Education	
a. Education materials available onsite: (Check all that apply)	
<input type="checkbox"/>	Free literature is provided to visitors describing safe and responsible OHV recreational practices. (5 points)
<input type="checkbox"/>	Bulletin boards, signs or kiosks, at the majority of staging areas, trailheads, or other areas where the public gathers provide information concerning safe and responsible OHV Recreation. (5 points)
Describe Land Manager's onsite education efforts relative to item a.:	
b. Applicant or Land Manager provides formal programs, educational talks, school field trips, etc. to the public to educate them on safe and responsible OHV recreational practices. Count only organized, scheduled events; do not include routine visitor contacts:(Check the one most appropriate)	
<input type="checkbox"/>	50 or more per year (3 points)
<input type="checkbox"/>	20 to 49 times per year (2 point)
<input type="checkbox"/>	5 to 19 times per year (1 point))
<input type="checkbox"/>	Less than 5 times per year (No points)
Describe Land Manager's onsite education efforts relative to item b.:	

c. When Facility is open, staff are available at trailheads, visitor centers and/or entrance stations to provide information on safe and responsible OHV use: (Check the one most appropriate)	
<input type="checkbox"/>	Daily (5 points)
<input type="checkbox"/>	On all weekends (4 points)
<input type="checkbox"/>	On the majority of weekends (2 points)
<input type="checkbox"/>	On major holidays (1 point)
<input type="checkbox"/>	None of the above (No points)
Describe Land Manager's onsite education efforts relative to item c.:	
d. ATV Safety Institute and/or Motorcycle Safety Foundation approved training courses are provided to the public: (Check the one most appropriate)	
<input type="checkbox"/>	At least 30 times per year (5 points)
<input type="checkbox"/>	18-29 times per year (3 points)
<input type="checkbox"/>	4-17 times per year (1 point)
<input type="checkbox"/>	Less than 4 times per year (No points)
Describe Land Manager's onsite education efforts relative to items a.— d.:	

9. Website			
a. OHV outreach efforts are accomplished through the Land Manager's website:			
<input type="checkbox"/>	No (skip to question 10)		
<input type="checkbox"/>	Yes (provide URL address and answer item b)		
Provide URL address:			
b. The Land Manager's website contains the following items: (Check all that apply)			
<input type="checkbox"/>	Map to location	<input type="checkbox"/>	Information on responsible riding
<input type="checkbox"/>	Hours of operation	<input type="checkbox"/>	Map of Facilities
<input type="checkbox"/>	Safety information	<input type="checkbox"/>	Fee schedule
<input type="checkbox"/>	Visitor facilities	<input type="checkbox"/>	Seasonal restrictions
<input type="checkbox"/>	Contact information	<input type="checkbox"/>	Link to Division Website
<input type="checkbox"/>	News releases	<input type="checkbox"/>	Law enforcement contact information
Scoring: 1 point each up to a maximum of 5 points.			

10. OHV Outreach			
Check all forms of OHV outreach the Applicant utilizes:			
<input type="checkbox"/>	Billboards	<input type="checkbox"/>	Other (specify)

<input type="checkbox"/>	CDs and/or DVDs	<input type="checkbox"/>	Television
<input type="checkbox"/>	Community meetings	<input type="checkbox"/>	Parades
<input type="checkbox"/>	OHV dealers	<input type="checkbox"/>	Radio
<input type="checkbox"/>	Fairs	<input type="checkbox"/>	Programs at schools
<input type="checkbox"/>	News releases		

Scoring: 1 point each up to a maximum of 3 points.

11. Natural and Cultural Resources	
a. Is the Land Manager's OHV area a completely fenced track facility with little or no native vegetation?	
<input type="checkbox"/>	No (answer item b)
<input type="checkbox"/>	Yes (5 points, explain and then skip to item 12)
Explain "Yes" response:	
b. Resource Management Information System	
Does the Land Manager maintain a management information system managed by qualified environmental staff that identifies and monitors the impacts of the OHV activity and contains at least the following:	
<ul style="list-style-type: none"> • Ongoing survey/inventory of species; • Ongoing survey/inventory of archeological sites; • Biological monitoring that measures changes in populations; • Components that evaluate the effects of OHV recreation and related activity on the species; • Recommendations for improvement in species management; • Strategies to respond to changing conditions that affect the survival or reproduction of species? 	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
Reference document:	

12. Soil management	
a. Land Manager has developed a systematic methodology for evaluating soil conditions of its OHV Opportunities?	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
Explain "Yes" response:	
b. Land Manager has developed methods to address soil issues?	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)

Explain "Yes" response:

c. Land Manager performs soil monitoring: (Check the one most appropriate)

- | | |
|--------------------------|------------------------------------|
| <input type="checkbox"/> | Monthly (3 points) |
| <input type="checkbox"/> | After major rain events (2 points) |
| <input type="checkbox"/> | Annually (No points) |

13. Sound Level Testing

The Applicant or Land Manager conducts, or causes to be conducted, sound level testing:
(Check only one if applicable)

- | | |
|--------------------------|--|
| <input type="checkbox"/> | On most (50% or more) holidays and weekends (4 points) |
| <input type="checkbox"/> | At least 25% but less than 50% of holidays and weekends (2 points) |
| <input type="checkbox"/> | Less than 25% of holidays and weekends (No points) |

Describe the sound testing program:

Evaluation Criteria
Acquisition Projects

Applicant:		Application Year	
Project Name		Project Number (Division Only)	

ACQUISITION PROJECT CRITERIA

It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other published factual documentation with citations referenced when requested.

1. As calculated on the Project Cost Estimate, the percentage of the cost of the Project covered by the Applicant is: (Check the one most appropriate)	
<input type="checkbox"/>	76% or more (10 points)
<input type="checkbox"/>	51% - 75% (5 points)
<input type="checkbox"/>	26% - 50% (3 points)
<input type="checkbox"/>	25% (Match minimum) (No points)

2. Natural and Cultural Resources	
a. Species	
Enter the number of special-status species that are known to occur in the Project Area	
Number of special-status species _____.	
Scoring: (Check the one most appropriate.)	
<input type="checkbox"/>	No special-status species occur in Project Area (5 points)
<input type="checkbox"/>	One to five special-status species occur in Project area (3 points)
<input type="checkbox"/>	Six to ten special-status species in Project area (2 points)
<input type="checkbox"/>	More than ten special-status species occur in Project area (No points)
b. Habitat	
Potential effects on special-status species habitat	
<input type="checkbox"/>	No special-status species habitat is known to occur in the Project Area.
<input type="checkbox"/>	Habitat for _____ (enter number of species) special-status species is known to occur in Project Area.
Reference document:	
Scoring: (Check the one most appropriate)	
<input type="checkbox"/>	No special-status species habitat is known to occur in the Project area (5 points)
<input type="checkbox"/>	Habitat for one to five special-status species is known to occur in Project area (3 points)
<input type="checkbox"/>	Habitat for six to ten special-status species is known to occur in Project area (2 points)
<input type="checkbox"/>	Habitat for more than ten special-status species is known to occur in Project area (No points)

c. Cultural Resources	
Scoring: (Check the one most appropriate.)	
<input type="checkbox"/>	Project would provide additional protection to cultural sites (5 points)
<input type="checkbox"/>	Project area has no known cultural sites (4 points)
<input type="checkbox"/>	Identified cultural sites in the Project area will not be affected (3 points)
<input type="checkbox"/>	Project impacts to cultural sites will be mitigated (No points)
<input type="checkbox"/>	Project has unavoidable detrimental impacts to cultural resources (No points, Project application will be returned to Applicant without further consideration)
Reference document:	

3. Project will benefit the Applicant's OHV recreation program by: (Check all that apply)	
<input type="checkbox"/>	Restore or maintain connectivity of trail system by acquiring linkage/in-holdings (10 points)
<input type="checkbox"/>	Providing additional OHV Opportunity (2 points)
<input type="checkbox"/>	Expanding the types of vehicles that can use the OHV Opportunity (2 points)
<input type="checkbox"/>	Protecting private property and land owners adjacent to the proposed acquisition from high levels of sound, trespass, and property damage (2 points)
<input type="checkbox"/>	Resolving conflict related to OHV Recreation (2 points)
Explain each statement that was checked:	
Scoring: Maximum of 14 points	

4. Primary funding source for future development and operation cost will be:	
(Check the one most appropriate)	
<input type="checkbox"/>	Applicant's operational budget (5 points)
<input type="checkbox"/>	Volunteer support and/or donations (3 points)
<input type="checkbox"/>	Other Grant funding (2 points)
<input type="checkbox"/>	OHV Trust Funds (No points)
Explain checked statement:	

5. The Project improves facilities that provide motorized access to the following nonmotorized recreation opportunities: (Check all that apply)			
<input type="checkbox"/>	Camping	<input type="checkbox"/>	Birding
<input type="checkbox"/>	Hiking	<input type="checkbox"/>	Equestrian trails
<input type="checkbox"/>	Fishing	<input type="checkbox"/>	Rock Climbing
<input type="checkbox"/>	Other (Specify) _____	<input type="checkbox"/>	
Scoring: 2 points each, up to a maximum of 6 points			

6. The Project was developed with public input prior to the preliminary Application filing deadline. Public input employeding the following: (Check all that apply)

Publicly noticed meeting(s) with the general public to discuss Project

Conference call(s) with interested parties

Meeting(s) with stakeholders

Explain each statement that was checked and identify the dates of the meetings or calls:

Scoring: 1 point each, up to a maximum of 2 points

Evaluation Criteria
Development Projects

Applicant:		Application Year	
Project Name		Project Number (Division Only)	

DEVELOPMENT PROJECT CRITERIA

It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other published factual documentation with citations referenced when requested.

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is: (Check the one most appropriate)	
<input type="checkbox"/>	76% or more (10 points)
<input type="checkbox"/>	51% - 75% (5 points)
<input type="checkbox"/>	26% - 50% (3 points)
<input type="checkbox"/>	25% (Match minimum) (No points)

2. Natural and Cultural Resources	
a. Species	
Enter the number of special-status species that are known to occur in the Project Area	
Number of special-status species _____.	
Scoring: (Check the one most appropriate)	
<input type="checkbox"/>	No special-status species occur in Project area (5 points)
<input type="checkbox"/>	One to five special-status species occur in Project area (3 points)
<input type="checkbox"/>	Six to ten special-status species in Project area (2 points)
<input type="checkbox"/>	More than ten special-status species occur in Project area (No points)
b. Habitat	
Potential Effects on special-status species habitat	
<input type="checkbox"/>	No special-status species habitat is known to occur in the Project Area.
<input type="checkbox"/>	Habitat for _____ (enter number of species) special-status species is known to occur in Project Area.
Reference document:	
Scoring: (Check the one most appropriate)	
<input type="checkbox"/>	No special-status species habitat is known to occur in the Project Area (5 points)
<input type="checkbox"/>	Habitat for one to five special-status species is known to occur in Project Area (3 points)
<input type="checkbox"/>	Habitat for six to ten special-status species is known to occur in Project Area (2 points)
<input type="checkbox"/>	Habitat for more than ten special-status species is known to occur in Project Area (No points)

c. Cultural Resources	
Scoring: (Check the one most appropriate)	
<input type="checkbox"/>	Project would provide additional protection to cultural sites (5 points)
<input type="checkbox"/>	Project area has no known cultural sites (4 points)
<input type="checkbox"/>	Identified cultural sites in the Project Area will not be affected (3 points)
<input type="checkbox"/>	Project impacts to cultural sites will be mitigated (No points)
<input type="checkbox"/>	Project has unavoidable detrimental impacts to cultural resources (No points, Project application will be returned to Applicant without further consideration)
Reference document:	

3. The Project is designed to provide for diversified OHV use: (Check all that apply)			
<input type="checkbox"/>	ATV	<input type="checkbox"/>	4X4
<input type="checkbox"/>	M.C.	<input type="checkbox"/>	Recreation Utility Vehicle (RUV)
<input type="checkbox"/>	Snowmobile	<input type="checkbox"/>	Dune buggy, rail
<input type="checkbox"/>	Other (Specify)		
Describe the nature of the facilities for each item checked above:			
Scoring: 1 point each, up to a maximum of 6 points			

4. Is there a publicly reviewed and adopted plan that supports the need for the Project?	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
Identify plan:	

5. The Project makes substantial use of recycled content building materials, <u>meaning at least 50% of the construction materials contain recycled content</u> , such as:	
<ul style="list-style-type: none"> • Materials diverted from landfills • Recycled plastic lumber • Fly ash content concrete 	
No (No points)	
Yes (5 points)	
Explain "Yes" response:	

6. The Project makes substantial use of sustainable technologies, <u>meaning at least 50% of the project activities use sustainable technologies,</u> such as:	
<ul style="list-style-type: none"> • Alternative fuel vehicles and equipment • Repaving with permeable asphalt • Renewable energy sources (e.g., solar, wind) • Low volatile organic compound emission materials (e.g., paint, sealants, carpet) • Practices that meet U.S. Green Building Council LEED Silver standard • Low-flow plumbing fixtures • Water efficient landscaping • Utilizing local building materials 	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (4 points)
Explain "Yes" response:	

7. The Project is designed to sustain existing OHV Recreation: (Check the one most appropriate)	
<input type="checkbox"/>	Project directly improves or sustains existing OHV Opportunity (3 points)
<input type="checkbox"/>	Project improves support facilities associated with existing OHV Opportunity (2 points)
<input type="checkbox"/>	Project involves construction of a facility associated with new OHV Opportunity (No points)

8. The Project improves facilities that provide motorized access to the following nonmotorized recreation opportunities: (Check all that apply)			
<input type="checkbox"/>	Camping	<input type="checkbox"/>	Birding
<input type="checkbox"/>	Hiking	<input type="checkbox"/>	Equestrian trails
<input type="checkbox"/>	Fishing	<input type="checkbox"/>	Rock Climbing
<input type="checkbox"/>	Other (Specify) _____	<input type="checkbox"/>	
Scoring: 2 points each, up to a maximum of 6 points			

9. The Project was developed with public input <u>prior to the preliminary Application filing deadline.</u> <u>Public input employed</u> the following: (Check all that apply)	
<input type="checkbox"/>	Publicly noticed meeting(s) with the general public to discuss Project
<input type="checkbox"/>	Conference call(s) with interested parties
<input type="checkbox"/>	Meeting(s) with stakeholders
Explain each statement that was checked <u>and identify the dates of the meetings or calls:</u>	
Scoring: 1 point each, up to a maximum of 2 points	

10. The Project will utilize partnerships to successfully accomplish the Project. The number of partner organizations that will participate in the Project are: (Check the one most appropriate)	
<input type="checkbox"/>	4 or more (4 points)
<input type="checkbox"/>	2 to 3 (2 points)
<input type="checkbox"/>	1 (1 point)
<input type="checkbox"/>	None (No points)
List partner organization(s) <u>and explain how each partner(s) will participate in the project:</u>	

11. Primary funding source for future operational costs associated with the Project will be: (Check the one most appropriate)	
<input type="checkbox"/>	Applicant's operational budget (5 points)
<input type="checkbox"/>	Volunteer support and/or donations (3 points)
<input type="checkbox"/>	Other Grant funding (2 points)
<input type="checkbox"/>	OHV Trust Funds (No points)
<u>Explain checked statement:</u>	

12. Offsite Impacts	
Offsite impacts relative to the Project Area (e.g., sound, fugitive dust, runoff) have been addressed:	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
<u>Explain "Yes" response:</u>	

13. Does the Project Area contain Riparian/Wetland issues?	
<input type="checkbox"/>	No (10 points)
<input type="checkbox"/>	Yes (if yes – respond to item below)
The Project utilizes the following techniques to prevent damage to, or restore Riparian/Wetland areas: (Check all that apply)	
<input type="checkbox"/>	Re-routes to divert trails away from Riparian/Wetlands areas (2 points)
<input type="checkbox"/>	Well documented evaluation and monitoring strategies (list reference document) (2 points)
<input type="checkbox"/>	Provide bridges instead of wet crossings (2 points)
<input type="checkbox"/>	Provide sanitary facilities (2 points)
<input type="checkbox"/>	Restrict public vehicular access in Riparian/Wetland areas by placing physical barriers (e.g., gates, fences, bollard, boulders) (2 points)
<u>Reference document(s):</u>	

Evaluation Criteria
Education and Safety Program Projects

Applicant:		Application Year	
Project Name		Project Number (Division Only)	

EDUCATION AND SAFETY CRITERIA

It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other published factual documentation with citations referenced when requested.

The Applicant is applying for the following type of Project: (Check the one most appropriate.)	
<input type="checkbox"/>	Education – Applicants shall only respond to items 1, 2, 4, 5, 6, 7, 8, 9, 10 and 11.
<input type="checkbox"/>	Safety – Applicants shall only respond to items 1, 2, 4, 5, 6, 12, 13, 14, and 15

1. As calculated on the Project Cost Estimate, the percentage of the cost of the Project covered by the Applicant is: (Check the one most appropriate)	
<input type="checkbox"/>	76% or more (10 points)
<input type="checkbox"/>	51% - 75% (5 points)
<input type="checkbox"/>	26% - 50% (2 points)
<input type="checkbox"/>	25% (Match minimum) (No points)

2. For Applicant's OHV Grant Projects which reached the end of the Project performance period within the last two years, the percentage of all deliverables accomplished: (First time Applicants will receive 2 points; past Applicants with no active Grant Projects within the last two years, will receive 2 points.)	
<input type="checkbox"/>	100% of Deliverable accomplished (5 points)
<input type="checkbox"/>	75% to 99% of Deliverables accomplished (3 points)
<input type="checkbox"/>	Less than 75% of Deliverables accomplished (No points)

3. [For Division use only] In the previous year the Applicant has been responsive and communicated effectively with their assigned OHMVR Grant Administrator by phone, email or personal visit. (3 points) (First time Applicants and past Applicants with no active Grant Projects within the last two years, will receive 2 points)	
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4. The Project will utilize partnerships to successfully accomplish the Project. The number of partner organizations that will participate in the Project are: (Check the one most appropriate.)	
<input type="checkbox"/>	4 or more (4 points)
<input type="checkbox"/>	2 to 3 (2 points)
<input type="checkbox"/>	1 (1 point)
<input type="checkbox"/>	None (No points)
List partner organization(s) <u>and explain how each partner(s) will participate in the project:</u>	

5. The Project addresses the following types of OHV Recreation: (Check all that apply.)			
<input type="checkbox"/>	ATV (1 point)	<input type="checkbox"/>	4X4 (1 point)
<input type="checkbox"/>	M.C. (1 point)	<input type="checkbox"/>	RUV (Recreation Utility Vehicle) (1 point)
<input type="checkbox"/>	Snowmobile (1 point)	<input type="checkbox"/>	Dune buggy, rail (1 point)
<input type="checkbox"/>	Other (specify): (1 point)		

6. The Project was developed with public input <u>prior to the preliminary Application filing deadline.</u> <u>Public input employed</u> ing the following: (Check all that apply)	
<input type="checkbox"/>	Publicly noticed meeting(s) with the general public to discuss Project
<input type="checkbox"/>	Conference call(s) with interested parties
<input type="checkbox"/>	Meeting(s) with stakeholders
Explain each statement that was checked <u>and identify the dates of the meetings or calls:</u>	
Scoring: 1 point each, up to a maximum of 2 points	

7. The Project incorporates the following, clearly identifiable and/or measurable, elements: (Check all that apply)	
<input type="checkbox"/>	Process of researching issues and audience (2 points)
<input type="checkbox"/>	Objectives (2 points)
<input type="checkbox"/>	Testing process to ensure actions are effective (2 points)
<input type="checkbox"/>	Plan to implement the Project (2 points)
<input type="checkbox"/>	Evaluation and feedback of the process (2 points)
Explain each statement that was checked:	

8. Total number of times individuals are exposed to the message <u>through educational methods identified in Question 10</u> : (Check the one most appropriate.)	
<input type="checkbox"/>	Greater than 10,000 (4 points)
<input type="checkbox"/>	1,000 to 10,000 (3 points)
<input type="checkbox"/>	100 to 1,000 (2 points)
<input type="checkbox"/>	20 to 100 (1 point)
<input type="checkbox"/>	0 to 20 (No points)
Explain the statement checked:	

9. Total time a participant will have exposure to the Project's message or training <u>through educational methods identified in Question 10</u> : (Check the one item of highest point value that applies.)	
<input type="checkbox"/>	Greater than 2 hours (4 points)
<input type="checkbox"/>	1 hour to 2 hours (3 points)
<input type="checkbox"/>	5 minutes to less than 1 hour (2 points)
<input type="checkbox"/>	1 minute to less than 5 minutes (A Project for maps will fall under this category) (1 point)
<input type="checkbox"/>	Less than 1 minute (No points)

10. The Project will utilize the following methods of education: (Check all that apply)			
<input type="checkbox"/>	Hands on <u>learning training</u>	<input type="checkbox"/>	<u>Tool kits Learning tool box</u>
<input type="checkbox"/>	Formal class setting	<input type="checkbox"/>	<u>Exhibits</u>
<input type="checkbox"/>	<u>Handouts Printed media (brochures, panels, etc.)-</u>	<input type="checkbox"/>	<u>Events Outreach booths</u>
<input type="checkbox"/>	Internet <u>classes messaging/CDs</u>	<input type="checkbox"/>	<u>Signage CDs</u>
<input type="checkbox"/>	Advertising (<u>of message, not classes</u>)	<input type="checkbox"/>	<u>Radio/TV Interpretive talks, rides, events</u>
<input type="checkbox"/>	<u>Community involvement Self-guided trails</u>	<input type="checkbox"/>	<u>Audio programs</u>
<input type="checkbox"/>	<u>Public relations/media Social media</u>	<input type="checkbox"/>	Other (Specify)
Explain each statement that was checked:			
Scoring: 2 point each up to a maximum of 14 points.			

11. The Project provides direct support for delivery of ATV Safety Institute and/or Motorcycle Safety Foundation training. (Check the one most appropriate.)	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (2 points)
Explain "Yes" response:	

12. The Project will utilize personnel trained to the following level:	
<input type="checkbox"/>	Emergency Medical Technician level, or higher (5 points)
<input type="checkbox"/>	First Responder level (2 points)
<input type="checkbox"/>	First Aid and CPR (1 points)
<input type="checkbox"/>	No training (No points)

13. The Project will provide search and rescue as follows: (Check the one most appropriate)	
<input type="checkbox"/>	24 hours, 7 days per week (5 points)
<input type="checkbox"/>	Less than 24 hours, 7 days per week (4 points)
<input type="checkbox"/>	Less than 24 hours, less than 7 days per week (2 points)
<input type="checkbox"/>	On special occasions/events only (No points)

14. The Project will have the majority of personnel trained in the following areas: (Check all that apply)			
<input type="checkbox"/>	Radio communication	<input type="checkbox"/>	Tracking skills
<input type="checkbox"/>	Avalanche rescue	<input type="checkbox"/>	Navigation training
<input type="checkbox"/>	Swift water rescue	<input type="checkbox"/>	ATV certification
<input type="checkbox"/>	Dog handling	<input type="checkbox"/>	Motorcycle certification
<input type="checkbox"/>	Rope skills	<input type="checkbox"/>	4 x 4/Off-Road training
<input type="checkbox"/>	Wilderness search and rescue	<input type="checkbox"/>	Other _____ (Specify)
Scoring: 2 points each up to a maximum of 16 points.			

15. The Project will have resources that are equipped and trained for rescue in the following environmental conditions*: (Check all that apply)	
<input type="checkbox"/>	Type 1 – Extreme Condition (including but not limited to): Altitude (generally 7000 feet+) or Snow, Ice, Desert, Heat, Heavy ground cover, Steep difficult terrain. (2 points)
<input type="checkbox"/>	Type 2 – Rugged Terrain. Rugged conditions, Altitude (generally under 7000 feet), Heat, Cold concerns, Moderate to heavy ground cover. (2 points)
<input type="checkbox"/>	Type 3 – Moderate/Gentle Terrain. Gently rolling terrain, Open spaces, Maintained trailheads, and Agricultural areas. (2 points)
<input type="checkbox"/>	Type 4 – Urban. High traffic, Urban office complexes, man-made surfaces, Public interaction and Park trails. (2 points)

* From the Governor's Office of Emergency Services – Mutual Aid Guidelines, Search and Rescue, Off-Highway Vehicles.

Evaluation Criteria
Ground Operation Projects

Applicant:		Application Year	
Project Name		Project Number (Division Only)	

GROUND OPERATIONS PROJECT CRITERIA

It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other published factual documentation with citations referenced when requested.

1. As calculated on the Project Cost Estimate, the percentage of the cost of the Project covered by the Applicant is: (Check the one most appropriate)	
<input type="checkbox"/>	76% or more (10 points)
<input type="checkbox"/>	51% - 75% (5 points)
<input type="checkbox"/>	26% - 50% (2 points)
<input type="checkbox"/>	25% (Match minimum) (No points)

2. Failure to complete the Project would result in: (Check all that apply)	
<input type="checkbox"/>	Loss of OHV Opportunity (6 points)
<input type="checkbox"/>	Negative impact to cultural sites (2 points)
<input type="checkbox"/>	Damage to special-status species or other sensitive habitat (2 points)
<input type="checkbox"/>	Potential trespass (2 points)
<input type="checkbox"/>	Additional damage to Facilities (1 point)
Explain each statement that was checked:	
Scoring: Maximum of 8 points	

3. The Project would sustain OHV Opportunity by: (Check all that apply)	
<input type="checkbox"/>	Maintaining trail or road tread (5 points)
<input type="checkbox"/>	Installing or repairing erosion control features (3 points)
<input type="checkbox"/>	Providing traffic control and/or educational signage (3 points)
<input type="checkbox"/>	Maintaining multi use (ATV, Dirt Bikes, 4x4, etc) (1 point)
<input type="checkbox"/>	Providing varied levels of riding difficulty (1 point)
Explain each statement that was checked:	

4. The Project was developed with public input prior to the Application deadline. Public input employed the following: (Check all that apply)	
<input type="checkbox"/>	Publicly noticed meeting(s) with the general public to discuss Project (1 point)
<input type="checkbox"/>	Conference call(s) with interested parties (1 point)
<input type="checkbox"/>	Meeting(s) with stakeholders (1 point)
Explain each statement that was checked and identify the dates of the meetings or calls:	
Scoring: Maximum of 2 points	

5. The Project will utilize partnerships to successfully accomplish the Project. The number of partner organizations that will participate in the Project are: (Check the one most appropriate)	
<input type="checkbox"/>	4 or more (4 points)
<input type="checkbox"/>	2 to 3 (2 points)
<input type="checkbox"/>	1 (1 point)
<input type="checkbox"/>	None (No points)
List partner organization(s) and explain how each partner(s) will participate in the project:	

6. The Project will avoid and/or minimize impact to natural and cultural resources by: (Check all that apply)	
<input type="checkbox"/>	Maintaining physical barriers to control OHV use (1 point)
<input type="checkbox"/>	Protecting water quality (1 point)
<input type="checkbox"/>	Providing bridges instead of wet crossings where appropriate (1 point)
<input type="checkbox"/>	Protecting special-status species (1 point)
<input type="checkbox"/>	Re-routing trails to divert away from riparian/wetlands areas (1 point)
<input type="checkbox"/>	Providing sanitary facilities (1 point)
<input type="checkbox"/>	Protecting cultural site(s) (1 point)
<input type="checkbox"/>	Site design precludes the need for the above measures (7 points)
Explain each statement that was checked:	
Scoring: Maximum of 7 points	

7. The Project incorporates recycled materials by utilizing: (Check all that apply)	
<input type="checkbox"/>	Barrier materials which include recycled content or materials obtained onsite (1 point)
<input type="checkbox"/>	Signs, sign posts or education kiosks which use products with recycled content (1 point)
<input type="checkbox"/>	Erosion control features which use materials with recycled content (1 point)
<input type="checkbox"/>	Paper used for trail maps which includes recycled content (1 point)
<input type="checkbox"/>	Other products with recycled content (Specify): _____ (1 point)

8. The Project makes substantial use of sustainable technologies, meaning at least 50% of the project activities use sustainable technologies, such as:

- Alternative fuel vehicles and equipment
- Renewable energy sources (e.g., solar, wind)
- Low volatile organic compound emission materials (e.g., paint, sealants, carpet)
- Low flow plumbing fixtures
- Water efficient landscaping

No (No points)

Yes (4 points)

Explain "Yes" response:

9. The Project improves and/or maintains facilities that provide motorized access to the following non-motorized recreation opportunities: (Check all that apply)

Camping

Birding

Hiking

Equestrian trails

Fishing

Rock Climbing

Other (Specify) _____

Scoring: 2 points each, up to a maximum of 6 points

Evaluation Criteria
Planning Projects

Applicant:		Application Year	
Project Name		Project Number (Division Only)	

PLANNING PROJECT CRITERIA

It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other published factual documentation with citations referenced when requested.

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is: (Check the one most appropriate)	
<input type="checkbox"/>	76% or more (10 points)
<input type="checkbox"/>	51% - 75% (5 points)
<input type="checkbox"/>	26% -50% (3 points)
<input type="checkbox"/>	25% (Match minimum) (No points)

2. The Planning Project would address the following: (Check all that apply)	
<input type="checkbox"/>	Potential effects of OHV Recreation on special-status species habitats
<input type="checkbox"/>	Potential effects of OHV Recreation on cultural resources
<input type="checkbox"/>	Potential effects of OHV Recreation on soil conditions
<input type="checkbox"/>	Potential effects of OHV Recreation on water quality
<input type="checkbox"/>	Potential effects of OHV Recreation on other recreation uses
<input type="checkbox"/>	Potential effects of OHV Recreation on adjacent lands.
<input type="checkbox"/>	Potential impact to relationships between OHV Recreation and local residents
<input type="checkbox"/>	Toxic or hazardous materials within a Project Area or adjacent property that may impact OHV Recreation
<input type="checkbox"/>	Trail issues such as traffic patterns, trails closures, appropriate uses, etc.

Explain each statement that was checked:

Scoring:	
<input type="checkbox"/>	6 or more items checked (4 points)
<input type="checkbox"/>	4 to 5 items checked (3 points)
<input type="checkbox"/>	2 to 3 items checked (2 points)
<input type="checkbox"/>	1 or no items checked (No points)

3. The Project would lead to improved facilities that provide motorized access to the following nonmotorized recreation opportunities: (Check all that apply)			
<input type="checkbox"/>	Camping	<input type="checkbox"/>	Birding
<input type="checkbox"/>	Hiking	<input type="checkbox"/>	Equestrian trails
<input type="checkbox"/>	Fishing	<input type="checkbox"/>	Rock Climbing
<input type="checkbox"/>	Other (Specify) _____	<input type="checkbox"/>	
Scoring: 2 points each, up to a maximum of 6 points			

4. The Project proposal was developed with public input prior to the preliminary Application filing deadline. Public input employed the following: (Check all that apply)	
<input type="checkbox"/>	Publicly noticed meeting(s) with the general public to discuss Project (1 point)
<input type="checkbox"/>	Conference call(s) with interested parties 1 point)
<input type="checkbox"/>	Meeting(s) with stakeholders (1 point)
Explain each statement that was checked and identify the dates of the meetings or calls:	
Scoring: Maximum of 2 points	

5. If the Project were approved, the planning process would incorporate substantial stakeholder input:	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
If "Yes" explain, specifically, how it would be "substantial".	
Identify stakeholders:	

6. The Project will utilize partnerships to successfully accomplish the Project. The number of partner organizations that will participate in the Project are: (Check the one most appropriate)	
<input type="checkbox"/>	4 or more (4 points)
<input type="checkbox"/>	2 to 3 (2 points)
<input type="checkbox"/>	1 (1 point)
<input type="checkbox"/>	None (No points)
List partner organization(s) and explain how each partner(s) will participate in the project:	

7. The Planning Project sustains OHV Opportunity in the following manner: (Check all that apply)	
<input type="checkbox"/>	Project will develop management plans for existing OHV Opportunity (4 points)
<input type="checkbox"/>	Project will complete environmental review for an OHV Development Project (3 points)
<input type="checkbox"/>	Project supports development of OHV Opportunities adjacent to population centers (3 points)
<input type="checkbox"/>	Project supports development of OHV Opportunities in areas that lack legal OHV Opportunity (2 points)
<input type="checkbox"/>	Project will develop a system of designated OHV routes for an existing OHV Opportunity (2 points)
Explain each statement that was checked:	

8. Funds for implementing the completed plan have been identified:	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
Explain "Yes" response:	
Reference document:	

9. Offsite Impacts	
The Planning Project would address offsite impacts relative to the Project Area (e.g., sound, fugitive dust, runoff):	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
Explain "Yes" response:	

10. <u>If successful, would the Project lead to the creation of a new OHV Opportunity within the jurisdiction of a Land Manager that does not currently provide OHV Opportunity?</u>	
<input type="checkbox"/>	<u>No (No points)</u>
<input type="checkbox"/>	<u>Yes (10 points)</u>
<u>Explain "Yes" response".</u>	

Evaluation Criteria
Restoration Projects

Applicant:		Application Year	
Project Name		Project Number (Division Only)	

RESTORATION PROJECT CRITERIA

It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other published factual documentation with citations referenced when requested.

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is: (Check the one most appropriate)	
<input type="checkbox"/>	76% or more (10 points)
<input type="checkbox"/>	51% - 75% (5 points)
<input type="checkbox"/>	26% - 50% (3 points)
<input type="checkbox"/>	25% (Match minimum) (No points)

2. Natural and Cultural Resources - Failure to fund the Project will result in adverse impacts to: (Check all that apply)	
<input type="checkbox"/>	Domestic water supply (4 points)
<input type="checkbox"/>	Archeological and historical resources identified in the California Register of Historical Resources or the Federal Register of Historic Places (3 points)
<input type="checkbox"/>	Stream or other watercourse (3 points)
<input type="checkbox"/>	Soils - Site actively eroding (2 points)
<input type="checkbox"/>	Sensitive areas (e.g., wilderness, riparian, wetlands, ACEC) Number of sensitive habitats _____ (2 points each, up to a maximum of 6)
<input type="checkbox"/>	Threatened and Endangered (T&E) listed species Number of T&E species _____ (2 point each, up to a maximum of 6)
<input type="checkbox"/>	Other special-status species* Number of special-status species _____ (1 point each, up to a maximum of 3)
Describe the type and severity of impacts that might occur relative to the checked item(s):	

* See HMP Part 2, Section II.

3. Reason for the Project: (Check the one most appropriate)	
<input type="checkbox"/>	Protect special-status species or cultural site (4 points)
<input type="checkbox"/>	Restore natural resource system damaged by OHV activity (4 points)
<input type="checkbox"/>	OHV activity in a closed area (3 points)
<input type="checkbox"/>	Alternative measures attempted, but failed (2 points)
<input type="checkbox"/>	Management decision (1 point)
<input type="checkbox"/>	Scientific and cultural studies (1 point)
<input type="checkbox"/>	Planning efforts associated with Restoration (1 point)
Reference Document:	

4. Measures to ensure success –The Project makes use of the following elements to ensure successful implementation: (Check all that apply)	
<input type="checkbox"/>	Site monitoring to prevent additional damage
<input type="checkbox"/>	Construction of barriers and other traffic control devices
<input type="checkbox"/>	Use of native plants and materials
<input type="checkbox"/>	Incorporation of universally recognized “Best Management Practices”
<input type="checkbox"/>	Educational signage
<input type="checkbox"/>	Identification of alternate OHV routes to ensure that OHV activities will not reoccur in restored area
Explain each item checked above:	
Scoring: 2 points each	

5. Is there a publicly reviewed and adopted plan (e.g., wilderness designation, land management plans, route designation decisions) that supports the need for the Restoration Project?	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
Identify plan:	

6. Primary funding source for future operational costs associated with the Project will be:	
(Check the one most appropriate)	
<input type="checkbox"/>	Applicant’s or Land Manager’s operational budget (5 points)
<input type="checkbox"/>	Volunteer support and/or donations (3 points)
<input type="checkbox"/>	Other Grant funding (2 points)
<input type="checkbox"/>	OHV Trust Funds (No points)
If “Operational budget” is checked, list reference document(s):	

7. The Project was developed with public input <u>prior to the preliminary Application filing deadline. Public input employed</u> the following: (Check all that apply)	
<input type="checkbox"/>	Publicly noticed meeting(s) with the general public to discuss Project
<input type="checkbox"/>	Conference call(s) with interested parties
<input type="checkbox"/>	Meeting(s) with stakeholders
Explain each statement that was checked <u>and identify the dates of the meetings or calls:</u>	
Scoring: 1 point each, up to a maximum of 2 points	

8. The Project will utilize partnerships to successfully accomplish the Project. The number of partner organizations that will participate in the Project are: (Check the one most appropriate)	
<input type="checkbox"/>	4 or more (4 points)
<input type="checkbox"/>	2 to 3 (2 points)
<input type="checkbox"/>	1 (1 point)
<input type="checkbox"/>	None (No points)
List partner organization(s) <u>and explain how each partner(s) will participate in the project:</u>	

9. Scientific and cultural studies will: (Check all that apply)	
<input type="checkbox"/>	Determine appropriate Restoration techniques (2 points)
<input type="checkbox"/>	Examine potential effects of OHV Recreation on natural or cultural resources (2 points)
<input type="checkbox"/>	Examine methods to ensure success of Restoration efforts (1 point)
<input type="checkbox"/>	Lead to direct management action (1 point)
Explain each item checked above:	

10. The underlying problem that resulted in the need for the Restoration Project has been effectively addressed and resolved:	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (3 points)
Explain "Yes" answer:	

11. Size of sensitive habitats (e.g., wilderness, riparian, wetlands, ACEC) within the Project Area which will be restored:	
(Check the one most appropriate)	
<input type="checkbox"/>	Greater than 10 acres (5 points)
<input type="checkbox"/>	1 – 10 acres (3 points)
<input type="checkbox"/>	Less than 1 acre (1 points)
<input type="checkbox"/>	No sensitive habitat within Project Area (No points)